

**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
ONE HUNDRED AND EIGHTY-FOURTH MEETING
September 30 - October 1, 1999**

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Thomas E. Palmer, chair, on Thursday, September 30, 1999, 4:00 p.m., in Room 441 University Library. Ms. Daisy Duncan Foster called the roll:

Present

Michael Adams
Daniel W. Duval
Daisy Duncan Foster
Martin D. Jenkins
Gail H. Littlejohn
Thomas E. Palmer

Absent

Robert E. Buerger
Matthew O. Diggs
Rajesh K. Soin

II. PROOF OF NOTICE OF MEETING

Mr. Palmer reported that this meeting was called by written notification and a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Palmer moved that the June 10-11, 1999, minutes be approved as submitted. Mr. Duval seconded, and the motion was unanimously approved by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 00-1

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, September 30, 1999; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters
- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Ms. Foster moved for approval. Mr. Duval seconded, and the motion was unanimously approved by roll call vote.

V.RECESS

Following the Executive Session, student trustees and the Wright State University administration joined the Board for dinner at Rockafield House.

VI.RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, October 1, 1999, 8:30 a.m., E156 Student Union. Ms. Daisy Duncan Foster called the roll:

Present

Michael Adams
Daniel W. Duval
Daisy Duncan Foster
Martin D. Jenkins
Gail H. Littlejohn
Thomas E. Palmer
Jeffrey S. Gardner
Brian E. Syska

Absent

Robert E. Buerger
Matthew O. Diggs
Rajesh K. Soin

Mr. Palmer stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VII.INSTALLATION OF BOARD MEMBERS MICHAEL ADAMS AND BRIAN SYSKA

Judge Frederick C. Young administered the oath of office to newly appointed Board members, Michael Adams and Brian Syska.

VIII.REPORT OF THE CHAIR

A.Introduction of New Board Members

Michael Adams

Michael Adams is Founder and Chief Executive Officer of Adams Robinson Enterprises, a builder of water and wastewater treatment plants. The company is currently licensed in 13 states with its corporate

office in Dayton, Ohio and a satellite office in Altamonte Springs, Florida. Adams Robinson has been rated among Dayton's Top 100 privately held companies for the past seven years.

Mr. Adams was appointed to the Board of Trustees in 1998. He has served as the Chairman of the Wright State University Foundation Board of Trustees, and currently serves on the Wright STEPP Scholarship Advisory Board.

Mr. Adams is a graduate of Wright State University with a bachelor's degree in business management. In 1994, Mr. Adams received the Wright State University Alumni Association's Outstanding Alumni Achievement Award.

He and his wife Bari reside in Dayton, and are the parents of two children.

Brian Syska

Brian Syska was appointed student trustee of Wright State University in June of 1999. He is a senior premedical student majoring in Biological Sciences.

Brian has actively been involved in numerous councils and organizations here on campus. He has served as the President of the Student Athlete Advisory Council and as the Student Government Representative to the Athletic Council. He is currently captain of the Wright State Men's Soccer Team and was appointed the Wright State Delegate to the Midwestern Collegiate Conference. In addition, Brian has served as a liaison for incoming college freshmen in the WSU Mentor Program as well as a founding father of the Wright State University Delta Tau Delta Crescent Colony and serves as the Brotherhood chair.

He is employed at Good Samaritan Hospital where he works as a phlebotomist and PC operator in the laboratory. Brian is an active volunteer at Hospice of Dayton and serves as the chair of the Volunteer Committee for SAAC.

Brian has received numerous accolades which include: the Jeffrey Oelman Scholarship, Golden Key National Honor Society, WSU Rookie of the Year, Midwestern Collegiate Conference All Newcomer Team, All Ohio Academic Team, GTE Academic All American District IV, attendance at the NCAA Leadership Conference, and the WSU Homecoming King.

B.Other

Mr. Palmer shared with the Board a letter from the Ohio Department of Development reporting that Wright State University was awarded \$2.5 million to support the work of Dr. Quek of the Computer Science and Engineering Department by the National Science Foundation. This is an outstanding achievement on the part of Dr. Quek and the supporting faculty and staff. This recognition is significant for Ohio, but particularly for Wright State.

IX. REPORT OF THE PRESIDENT

A. University Goals

Dr. Goldenberg reported on some of the university successes for 1998-99.

- The campus scholarship campaign exceeded goals by 10%;
- Faculty chair endowments were established in three colleges;
- Research and sponsored programs increased by 14%;
- At the National Conference on Race and Ethnicity, WSU led the nation with 31 participants;
- The Alumni Association achieved a first major pledge to the university of \$.5 million;
- WSU spearheaded the retention of the WPAFB medical center complex affecting 1,820 jobs and over \$100 million economically with military leaders, legislators, *Dayton Daily News* publisher and the MVEDC all working as a team for the betterment of the region.

Dr. Goldenberg also mentioned some selected college outcomes in 1998-99 in which virtually every college has achieved some national honor or award of significance as well as recognition at the state and local level.

- In the **College of Business and Administration**, they were host for the International Trade Organization and were selected for their work in this area.
- The **College of Education and Human Service** trained teachers from the military and industry to work in the educational areas in K-12. This is a unique training program for persons who wish to enter the teaching profession after working in business or the military.
- The **College of Engineering and Computer Science** received recognition in a grant giving us the instrumentation for a machine for looking at x-rays with an emphasis on high tech composite materials. This is the most precise of any machine in the world.
- **School of Graduate Studies** was a leader in a statewide research competition among 5 major universities in the state.

- **College of Liberal Arts** was in the top 10% in the Model UN competition. This is a consistent pattern over the last two decades.
- **Lake Campus** hosted the Statewide Regional Campuses meetings and was the founder in the state of Ohio for this initiative.
- There was an international symposium in the **School of Medicine** for the world's longest study of human growth and heart risks factors.
- **Nursing and Health** received an enormous grant from the Department of Health and Human Services that will make it possible to complete a baccalaureate degree on the Internet. This has become an increasingly important model nationally.
- There was a state conference in **Professional Psychology** on improving minority health that involved a discussion of ethnic and cultural groups and how health issues impact them.
- **Science and Mathematics** received a national science foundation grant of some magnitude. Science educators are shown how they can accommodate students with disabilities in science laboratories.

Finally the major university goals for 1999-2000 include:

- Developing plans to promote WSU both culturally and technically for the 2003 Century of Flight Celebration;
- Assure that early retirement funds are strategically directed;
- Augment diversity programs and international education;
- Initiate a capital campaign with the Foundation in 2000.

B. Fall Enrollment Report

Dr. Dan Abrahamowicz reported that the official 14th day counting period just recently occurred. Student Affairs is compiling data relative to enrollment that will be in final form early next week. Wright State's head count for fall 1999 is ½% up from this time last year. That is based on a 2% undergraduate enrollment increase that was offset by a 4% decline in graduate enrollment.

C. Student Success

Dr. Goldenberg reported on recent significant student accomplishments for the Board's information:

- This fall, 146 Ohio high school valedictorians and salutatorians are attending Wright State University.

- The Wright State University Model United Nations team returned from their 20th competition in New York with two Distinguished Delegation awards. Forty-one Wright State students participated in this competition. Once again WSU placed among the top ten percent of schools.

D. Confirmation of Academic and Administrative Appointments and Changes

Faculty Appointments and Changes

Peter W. Bacon, D.B.A., in addition to other duties, has been appointed Interim Chair, Finance, College of Business and Administration, effective March 29, 1999.

Ann E. Burke, M.D., has been appointed Assistant Professor, Pediatrics, School of Medicine, effective July 1, 1999.

David L. Garrison, Ph.D., has been appointed Chair, Modern Languages, effective July 1, 1999.

Thomas Herchline, M.D., has been appointed Assistant Professor, Internal Medicine, School of Medicine, effective July 1, 1999.

Elton R. Kerr, M.D., has been appointed Assistant Professor, OB/GYN, School of Medicine, effective July 1, 1999.

Thomas Koebernick, Ph.D., has been appointed Associate Professor, Sociology/Anthropology, College of Liberal Arts, effective June 1, 1999.

Richard J. Koubek, Ph.D., has been appointed Associate Dean, Biomedical, Industrial and Human Factors Engineering, effective June 14, 1999.

Normand Lazarow, M.D., in addition to other duties, has been appointed Chief, Division of Cardiology, Internal Medicine, School of Medicine, effective March 1, 1999.

Carol L. Levine, M.D., has been appointed Assistant Professor, Internal Medicine, School of Medicine, effective July 1, 1999.

Susan Lightle, M.B.A., has been appointed Associate Professor, Accountancy, College of Business and Administration, effective March 29, 1999.

Maggie MacDonald, Ph.D., in addition to other duties, has been appointed Director, University Center for International Education, effective July 1, 1999.

Barbara S. O'Brien, Ph.D., has been appointed Assistant Professor, Nursing, College of Nursing and Health, effective July 1, 1999.

Tracy L. Rusch, Ph.D., has been appointed Assistant Professor, Teacher Education, College of Education and Human Services, effective September 1, 1999.

Paul Seybold, Ph.D., has been appointed Professor and Chair, Chemistry, College of Science and Mathematics, effective July 1, 1999.

Robert J. Sweeney, Ph.D., has been appointed Professor, Finance, College of Business and Administration, effective March 29, 1999.

John C. Talbott, D.B.A., has been appointed Interim Chair, Accountancy, College of Business and Administration, effective March 29, 1999.

John C. Talbott, D.B.A., has been appointed Professor, Accountancy, College of Business and Administration, effective June 14, 1999.

Mary V. Wenning, Ph.D., has been appointed Assistant Professor, Urban Affairs and Geography, College of Liberal Arts, effective September 1, 1999.

Faculty Separations

Donna J. Amoroso, Ph.D., Assistant Professor, History, College of Liberal Arts, effective August 31, 1999.

Clyde D. Barbour, Ph.D., Associate Professor, Biological Sciences, College of Science and Mathematics, effective June 30, 1999.

(Retirement)

Al Batata, M.D., Professor and Chair, Pathology, School of Medicine, effective August 31, 1999. (Retirement)

Peter S. Carusone, Ph.D., Professor, Marketing, College of Business and Administration, effective July 31, 1999. (Retirement)

Cecile E. Cary, Ph.D., Associate Professor, English Language and Literatures, College of Liberal Arts, effective July 15, 1999. (Retirement)

Norman R. Cary, Ph.D., Professor, English Language and Literatures, College of Liberal Arts, effective July 15, 1999. (Retirement)

Joseph F. Castellano, Ph.D., Professor, Accountancy, College of Business and Administration, effective July 31, 1999. (Retirement)

Larry L. Chance, Ph.D., Associate Professor, Teacher Education, College of Education and Human Services, effective July 31, 1999.

(Retirement)

Stephen H. Cruikshank, M.D., Residency Program Director, Professor and Chair, Obstetrics and Gynecology, School of Medicine, effective July 31, 1999.

Parviz Dadras, Ph.D., Professor, Mechanical and Materials Engineering, College of Engineering and Computer Science, effective June 30, 1999.

(Retirement)

W. Steven Demmy, Ph.D., Professor, Management Science and Information Systems, College of Business and Administration, effective June 30, 1999. (Retirement)

Barbara J. Eakins-Reed, Ph.D., Associate Professor, Communication, College of Liberal Arts, effective June 30, 1999. (Retirement)

Leonard C. Ezenagu, M.S., Instructor, Obstetrics and Gynecology, School of Medicine, effective August 4, 1999.

Elsie Fenic, M.B.A., Assistant Professor, Finance-Insurance-Real Estate, College of Business and Administration, effective June 30, 1999. (Retirement)

John F. Fleischauer, Ph.D., Special Assistant to the President, effective June 30, 1999. (Retirement)

Mary Anne Frey, Ph.D., Professor, Community Health, School of Medicine, effective August 31, 1999. (Retirement)

Gerd H. Fricke, Ph.D., Professor, Mathematics and Statistics, College of Science and Mathematics, effective July 31, 1999. (Retirement)

Waldemar M. Goulet, Ph.D., Professor, Finance-Insurance-Real Estate, College of Business and Administration, effective July 31, 1999. (Retirement)

George G. Hess, Ph.D., Associate Professor, Chemistry, College of Science and Mathematics, effective June 30, 1999. (Retirement)

Pierre L. Horn, M.B.A., Professor of French, Modern Languages, College of Liberal Arts, effective July 15, 1999. (Retirement)

Ronald F. Hough, Ph.D., Associate Professor, Religion, and Associate Professor and Chair, Philosophy, College of Liberal Arts, effective June 30, 1999. (Retirement)

Joan Rentsch Hutchison, Ph.D., Associate Professor, Psychology, College of Science and Mathematics, effective August 31, 1999.

Aminul A. Islam, M.A., Professor, Sociology and Anthropology, College of Liberal Arts, effective July 31, 1999. (Retirement)

Venkataraman Iyer, P.Ed., Assistant Professor, Accountancy, College of Business and Administration, effective August 31, 1999.

P. George John, M.D., Associate Professor of Family Practice, Family Medicine, School of Medicine, effective July 31, 1999. (Retirement)

William J. Kane, M.S.F.S., Instructor, Finance and Financial Services, College of Business and Administration, effective August 31, 1999. (Retirement)

Thomas Koebernick, Ph.D., Associate Professor, Sociology and Anthropology, College of Liberal Arts, effective June 30, 1999. (Retirement)

Albert E. Langley, Ph.D., Professor and Associate Dean, Academic Affairs, School of Medicine, effective August 31, 1999. (Retirement)

Mary Beth Luca, M.D., Assistant Professor, Medicine, School of Medicine, effective June 4, 1999.

David M. Matual, Ph.D., Professor, Modern Languages, College of Liberal Arts, effective June 12, 1999. (Retirement)

William S. McCormick, Ph.D., Professor, Electrical Engineering, College of Engineering and Computer Science, effective June 30, 1999. (Retirement)

Martin K. Moss, Ph.D., Associate Professor, Psychology, College of Science and Mathematics, effective July 31, 1999. (Retirement)

Krishna Naishadham, Ph.D., Associate Professor, Electrical Engineering, College of Engineering and Computer Science, effective August 31, 1999.

Luisa Lang Owen, Ph.D., Associate Professor, Teacher Education, College of Education and Human Services, effective August 31, 1999. (Retirement)

Paul D. Pushkar, D.Sc., Professor, Geological Sciences, College of Science and Mathematics, effective June 30, 1999. (Retirement)

Benjamin H. Richard, Ph.D., Professor, Geological Sciences, College of Science and Mathematics, effective June 30, 1999. (Retirement)

Ronald E. Rife, M.S., Assistant Professor, Lake Campus-Mathematics, effective August 31, 1999. (Retirement)

Beverly A. Robinson, Ph.D., Professor, Communication, College of Liberal Arts, effective July 15, 1999. (Retirement)

Patricia Sandberg, Ph.D., Assistant Professor, Theatre Arts, College of Liberal Arts, effective August 31, 1999.

Satya P. Sangal, Ph.D., Associate Professor, Aerospace Medicine, School of Medicine, effective June 30, 1999. (Retirement)

Robert C. Shock, Ph.D., Associate Professor, Computer Science, College of Engineering and Computer Science, effective August 31, 1999. (Retirement)

Karl Sievers, M.M., Associate Professor, Music, College of Liberal Arts, effective June 30, 1999.

Raymond E. Siferd, Ph.D., Professor and Chair, Electrical Engineering, College of Engineering and Computer Science, effective August 31, 1999. (Retirement)

Larry L. Smith, M.B.A., Lecturer, Electrical Engineering, College of Engineering and Computer Science, effective August 31, 1999. (Retirement)

George R. Spalding, Ph.D., Associate Professor, Electrical Engineering, College of Engineering and Computer Science, effective June 30, 1999. (Retirement)

Frank A. Stickney, Ph.D., Professor, Management, College of Business and Administration, effective July 31, 1999. (Retirement)

Raphael Unrug, D.Sc., Professor, Geological Sciences, College of Science and Mathematics, effective June 30, 1999. (Retirement)

Eldon J. Wetter, M.A., Assistant Professor, Lake Campus-Geography, effective June 30, 1999. (Retirement)

Anni Whissen, M.A., Professor and Chair, Modern Languages, College of Liberal Arts, effective June 30, 1999. (Retirement)

Richard E. White, Ph.D., Associate Professor, Physiology and Biophysics, School of Medicine and College of Science and Mathematics, effective July 31, 1999.

Michael A. Williams, Ed.D., Associate Professor, Teacher Education, College of Education and Human Services, and Clinical Faculty, School of Professional Psychology, effective July 31, 1999. (Retirement)

Brenda Wilson, Ph.D., Associate Professor, Biochemistry and Molecular Biology, College of Science and Mathematics, effective August 31, 1999.

Tsing Yuan, Ph.D., Associate Professor, History, College of Liberal Arts, effective July 15, 1999. (Retirement)

Xudong Zhang, Ph.D., Assistant Professor, Biomedical, Industrial and Human Factors Engineering, College of Engineering and Computer Science, effective August 31, 1999.

Unclassified Appointments and Changes

Denise Anderson has been appointed Help Desk Analyst, Computing and Telecommunications Services, effective June 7, 1999.

Mawausi S. Arraheem, MS.W., has been appointed Substance Abuse Counselor, Community Health/SAIP/SATCO, School of Medicine, effective May 24, 1999.

Sheila M. Au, M.S.W., has been appointed Research Associate II, Reach Out, Social Sciences, effective July 12, 1999.

Kathleen Beal, Ph.D. has been appointed Research Statistician, Office of Institutional Research, effective August 21, 1999.

John Beer, M.S.W., has been appointed Clinical Supervisor, Community Health, School of Medicine, effective June 14, 1999.

Robert F. Boley, B.A., has been appointed Coordinator of Information Services, Office of Advancement, School of Medicine, effective August 12, 1999.

William A. Boyd, M.A., has been appointed Senior Associate Director, Financial Aid, effective July 9, 1999.

Tamara L. Bright has been appointed Desktop and LAN Support Specialist, Library Computing Services, University Libraries-Dunbar Library, effective July 14, 1999.

Barbara Bullock, M.S., has been appointed Assistant Director, Reporting and Analysis, Institutional Research, effective July 1, 1999.

Sarah M. Collinsworth, B.S., has been appointed Research Assistant/Interviewer, Community Health, School of Medicine, effective July 1, 1999.

Phillip Combs, B.A., has been appointed Computer Systems Administrator, Center for Teaching and Learning, effective August 16, 1999.

Jeffrey Cowgill, C.E.G., has been appointed Research Engineer, Psychology, College of Science and Mathematics, effective July 14, 1999.

Barbara A. Cwirka has been appointed Development Assistant, University Advancement, effective July 12, 1999.

Jason E. Davenport, M.A., has been appointed Senior Development Officer, College of Engineering and Computer Science, effective July 6, 1999.

Gary G. Dickstein, B.S.W., has been appointed Judicial Affairs Coordinator, Residence Services, effective July 1, 1999.

Ronald L. Dilsavor, Ph.D., has been appointed Research Scientist, Electrical Engineering, College of Computer Engineering and Science, effective August 30, 1999.

Kathryn K. Dubester, Ph.D., has been appointed Research Associate I, Family Medicine, School of Medicine, effective August 1, 1999.

Charles T. Dyer, B.S., has been appointed Environmental Health Technician, Environmental Health and Safety, effective July 7, 1999.

Caye Elmore, B.A., has been appointed Assistant Director, Budget Planning and Resource Analysis, effective July 1, 1999.

Charles H. Ewell, B.A., has been appointed Substance Abuse Counselor, Community Health/SAIP/SATCO, School of Medicine, effective June 7, 1999.

Zheng Fan, M.B.A., has been appointed Senior Programmer Analyst, Computer and Telecommunications Services, effective June 22, 1999.

Carolyn S. Fang, M.B.A., has been appointed Business Librarian, Reference and Instruction, University Libraries-Dunbar Library, effective June 1, 1999.

Stephen Farrell, B.S., has been appointed Assistant Director, Environmental Health and Safety, effective July 1, 1999.

Michelle L. Feichtner, B.A., has been appointed Assistant Director/DD, Financial Aid, effective July 12, 1999.

Lucy A. Feltz, M.B.A., has been appointed EE/Senior Accountant, Community Health, School of Medicine, effective July 1, 1999.

Herbert W. Foster, B.S., has been appointed Men's and Women's Tennis Coach, Intercollegiate Athletics, effective July 1, 1999.

Jeanne Fraker, M.Ed., has been appointed Assistant Dean, University College, effective July 1, 1999.

Richard T. Hadden has been appointed Help Desk Analyst, Computing and Telecommunications Services, effective June 1, 1999.

Theresa A. Haghazarian, M.A., has been appointed Director, Student and Alumni Affairs, College of Nursing and Health, effective July 1, 1999.

Ronald J. Hamilton, A.A.S., has been appointed Occupational Health Technician, Environmental Health and Safety, effective July 1, 1999.

Patrick J. Hartzell, A.A., has been appointed LAN Analyst I, Network Services, School of Medicine, effective June 1, 1999.

Sheila C. Hull has been appointed User Services Coordinator, Budget Planning and Resource Analysis, effective July 19, 1999.

Sandra L. Hunley has been appointed Budget Manager, University Media Services, effective July 1, 1999.

Cheryl Hutchinson, A.S., has been appointed Stewardship Coordinator, University Development, effective July 21, 1999.

Alyce E. Jenkins, M.Ed., has been appointed Assistant to the Director, African and African American Studies, College of Liberal Arts, effective August 10, 1999.

Madhavi Kadakia, Ph.D., has been appointed Postdoctoral Research Associate, Biochemistry and Molecular Biology, School of Medicine, effective July 1, 1999.

Deric R. Kenne, M.S., has been appointed Project Manager, Community Health, School of Medicine, effective June 7, 1999.

Doris P. Kennedy, M.Ph., has been appointed Research Associate I, Community Health, School of Medicine, effective July 6, 1999.

Mary P. Key, M.S., has been appointed Research Associate, Pharmacology/Toxicology, School of Medicine, effective August 2, 1999.

Puja Khanna, M.D., has been appointed Postdoctoral Research Associate, Community Health, School of Medicine, effective August 2, 1999.

Renhui Li, M.S., has been appointed Research Associate II, Biological Sciences, College of Science and Mathematics, effective July 1, 1999. Yingjun Li, M.D., has been appointed Research Associate, Physiology and Biophysics, College of Science and Mathematics, effective May 24, 1999.

Jesse K. Lightle has been appointed Administrative Assistant, Center for Urban and Public Affairs, effective June 28, 1999.

Charles A. Long, M.S., has been appointed Director, Adult Transfer Services, University College, effective August 1, 1999.

Nicole F. Macklin, M.A., has been appointed Director, University Writing Center, effective July 1, 1999.

Cynthia K. Marshall, M.A., has been appointed Facilitator, University Writing Center, effective August 18, 1999.

Lee A. McKarns, B.A., has been appointed Conference and Facilities Manager, Center for Teaching and Learning, effective July 1, 1999.

Charissa K. Mettler, B.S., has been appointed Research Associate I, Center for Urban and Public Affairs, effective June 28, 1999.

Lee E. Mortimer has been appointed Assistant Director, Resource Analysis, Budget Planning and Resource Analysis, effective July 1, 1999.

Marcia G. Muller, M.A., has been appointed Vice President for University Advancement and President, WSU Foundation, Inc., effective July 19, 1999.

Chris A. Murphy, M.Ed., has been appointed Director, Student Services, effective July 1, 1999.

Tanjore K. Narayanan, Ph.D., has been appointed Research Associate, Internal Medicine, School of Medicine, effective June 1, 1999.

Cynthia Norbert, B.A., has been appointed Resource Data Coordinator, Budget Planning, effective June 14, 1999.

David M. Orenstein, Ph.D., in addition to other duties, has been appointed Director, ABS Program, Applied Behavioral Science, College of Science and Mathematics, effective April 28, 1999.

Ruth Paterson has been appointed Administrative Assistant, Academic Affairs, School of Medicine, effective July 1, 1999.

Steve Patrick, Ph.D., has been appointed Research Associate, Biochemistry, College of Science and Mathematics, effective June 1, 1999.

Nancy Pestian, B.S., has been appointed Business Manager, Computing and Telecommunications Services, effective August 3, 1999.

Matthew J. Peterson, M.S., has been appointed Research Associate, Community Health, School of Medicine, effective August 16, 1999.

Charles Platt has been appointed Distance Learning Systems Administrator, Center for Teaching and Learning, effective July 26, 1999.

Holly L. Rabith has been appointed Senior Purchasing Agent, Purchasing Office, effective July 1, 1999.

T. Michael Roberts, B.S., has been appointed Lab Supervisor, Microbiology and Immunology, School of Medicine, effective August 1, 1999.

John Rogers, B.S., has been appointed Assistant Director, Admissions, effective August 1, 1999.

Melissa Ross, B.S., has been appointed Head Dance Team Coach, Athletics, effective July 1, 1999.

Theresa L. Rust, B.A., has been appointed Clinical Supervisor, Community Health, School of Medicine, effective July 19, 1999.

Darby J. Schaaf, B.A., has been appointed Research Assistant/Interviewer, Community Health, School of Medicine, effective July 19, 1999.

Maricy Schmitz, B.S., has been appointed Director, Exchange and Study Abroad Programs, International Student Programs, effective July 1, 1999.

Karen Schneider, M.A., has been appointed Head, Reference and Instruction, University Libraries-Fordham Library, effective July 1, 1999.

Misty J. Schwieterman, B.S., has been appointed Marketing Coordinator, Ervin J. Nutter Center, effective June 7, 1999.

Sheila Shellabarger, M.L.S., has been appointed Associate University Librarian, University Libraries-Fordham Library, effective August 23, 1999.

Steven C. Sherbet, M.B.A., has been appointed University Bursar, Bursar's Office, effective June 30, 1999.

Tracy Silvert, B.S., has been appointed Paralegal I, General Counsel, effective June 14, 1999.

Holly Sivesind has been appointed Assistant Women's Basketball Coach, Intercollegiate Athletics, effective July 1, 1999.

Amy L. Sues, M.Ed., has been appointed Associate Director, Student Life, effective July 1, 1999.

Traci Thompson, M.I.M., has been appointed Director, College of Business and Administration, effective July 1, 1999.

Max M. Tran, Ph.D., has been appointed System Engineer, Ohio LINK, effective August 2, 1999.

Charlene Walker, M.S., has been appointed Associate Director, Career Services, effective June 7, 1999.

Steven M. Webster, B.S., has been appointed Assistant Director, Financial Aid, effective July 12, 1999.

Susan M. Williams, B.A., has been appointed Student Affairs Coordinator, College of Nursing and Health Administration, effective July 1, 1999.

Lori S. Wills, M.A., has been appointed Academic Advisor, Adult and Transfer Services, effective July 6, 1999.

Alan J. Yeck has been appointed Training Program Coordinator, Conferences and Continuing Education, effective August 1, 1999.

Chunrong Yu has been appointed Research Associate, Biochemistry, College of Science and Mathematics, effective June 10, 1999.

Rick L. Zech, B.S., has been appointed Senior Budget Analyst, Budget Planning and Resource Analysis, effective July 1, 1999.

Cixuang Zheng, Ph.D., has been appointed Senior Research Associate, Community Health, School of Medicine, effective June 1, 1999.

Unclassified Separations

Clare M. Balawajder, M.A., Librarian, University Libraries-Dunbar Library, effective June 11, 1999.

Richard S. Bambic, B.S., Assistant Director, Computing and Telecommunications Services, effective August 31, 1999. (Retirement)

Kenneth Barer, B.A., Assistant Men's Basketball Coach, Intercollegiate Athletics, effective July 14, 1999.

Leonard E. Bedel, M.S., Assistant Director, Environmental Health and Safety, effective June 30, 1999. (Retirement)

Lois M. Boehm, B.A., Associate Director, Budget Planning and Resource Analysis, effective August 31, 1999. (Retirement)

Gabriele E. Carroll, Lab Support Manager, Computing and Telecommunications Services, effective May 31, 1999. (Retirement)

Lori A. Collins, B.S., Assistant Women's Basketball Coach, Intercollegiate Athletics, effective June 14, 1999.

Phillip B. Conway, Operations Coordinator, Lab Animal Resources, School of Medicine, effective July 31, 1999. (Retirement)

Kathleen Adele Conway, M.Ed., Student Activities Manager, Student Union, effective June 11, 1999.

Barbara Courtice, M.T., Teaching Coordinator, Pathology, School of Medicine, effective August 20, 1999.

Wanda L. Davis, Purchasing Agent, Physical Plant-Administration, effective June 30, 1999. (Retirement)

Mary Lou Graham, Curriculum Manager, Academic Affairs, School of Medicine, effective August 31, 1999. (Retirement)

Joseph W. Hespeth, B.S., Gross Museum Curator, Pathology, School of Medicine, effective August 31, 1999. (Retirement)

Joy Johnson, Ph.D., Research Associate, Biological Sciences, College of Science and Mathematics, effective June 30, 1999.

Patricia S. Jones, Administrative Assistant, Public Safety, effective August 31, 1999. (Retirement)

Carol Kayden-Robinett, Administrative Assistant, Student Affairs/Admissions, School of Medicine, effective August 31, 1999. (Retirement)

Patrick T. Kelly, Special Assistant, Developmental Education, and Coordinator of Developmental Writing, University College, effective June 30, 1999. (Retirement)

James B. Ladonski, M.S., Research Assistant, Biological Sciences, College of Science and Mathematics, effective July 9, 1999.

Lauryl A. Lefebvre, M.S., Assistant Director, Center for Ground Water Management, College of Science and Mathematics, effective July 5, 1999.

William M. Lemp, Audio-Visual Design Technician, Center for Teaching and Learning, effective August 31, 1999. (Retirement)

Nancy H. Makley, Assistant to the Assistant Vice President for Business and Financial Services, effective August 31, 1999. (Retirement)

Nancy Mason, M.Ed., Research Assistant/Interviewer, Community Health, School of Medicine, effective August 1, 1999.

Michael A. May, Ph.D., Postdoctoral Research Associate, Chemistry, College of Science and Mathematics, effective July 22, 1999.

Charlton K. McKibben, Research Lab Technician, Magnetic Resonance, School of Medicine, effective August 31, 1999. (Retirement)

Jeffrey F. Meyer, M.B.A., Director, International Trade Programs, Division of Community Programs, College of Business and Administration, effective July 31, 1999.

Joseph K. Mingo, J.D., Director, Government/Military Relations, effective August 31, 1999. (Retirement)

Debra P. Monk, M.A., Community Coordinator-Woods, Residence Services, effective July 9, 1999.

Jeremy J. Morris, M.A., LAN Analyst II, Network Services, Computing and Telecommunications Services, effective July 23, 1999.

Tanjore K. Narayanan, Ph.D., Research Associate, Medicine, School of Medicine, effective July 14, 1999.

Zella L. Nisley-Paiotti, B.A., Assistant Director, Pre-College Programs, effective July 30, 1999.

Tameka S. O'Neal, B.S., Research Assistant I, Community Health, School of Medicine, effective June 25, 1999.

Charles V. Painter, M.S., Women's Tennis Coach, Intercollegiate Athletics, effective June 25, 1999. (Retirement)

Geraldine Petrak, M.S., Assistant Director, Student Life, effective June 30, 1999. (Retirement)

Sin Kwang David Pok, M.S.E.E., Research Associate, Electrical Engineering, College of Engineering and Computer Science, effective June 30, 1999.

Alice L. Renner, M.Ed., Assistant to the Dean and Technology Support Manager, College of Nursing and Health, effective July 31, 1999. (Retirement)

Judy N. Rose, B.S., Assistant Director for Scholarships and Outreach, Financial Aid, effective June 30, 1999. (Retirement)

David G. Schmaus, B.S., Treasury and Tax Compliance Manager, Bursar's Office, effective August 31, 1999. (Retirement)

Elizabeth Ann Shell, B.S., Research Assistant, Physiology and Biophysics, School of Medicine, effective August 31, 1999.

Paul R. Simmons, M.A., Associate Director, Center for Teaching and Learning, effective May 31, 1999. (Retirement)

Joseph C. Skinner, B.S., Research Assistant, Anatomy, School of Medicine, effective August 31, 1999.

Anne M. Skuce, M.Ed., Assistant Director, Undergraduate Admissions, effective June 2, 1999.

Karen L. Spiers, M.A., Librarian, University Libraries-Dunbar Library, effective July 28, 1999.

Pamela St. Aimee-Hall, M.S., Assistant Director, Institute for Environmental Quality, College of Science and Mathematics, effective June 30, 1999.

Carol J. Stevenson, B.S., University Bursar and Director of Treasury Services, Bursar's Office, effective June 30, 1999. (Retirement)

Timothy J. Sweet-Holp, M.A., Research Associate II, Center for Urban and Public Affairs, effective August 1, 1999.

Leon J. Testas, M.S., Associate Director, Research and Sponsored Programs, effective August 31, 1999. (Retirement)

Sarah S. Timmons, M.L.S., Associate University Librarian, University Libraries-Administration, effective July 30, 1999. (Retirement)

Ann J. Tirpack, B.S., Senior Training Coordinator, Non-credit Programs, effective August 31, 1999. (Retirement)

James S. Trent, M.A., Director EDLINK 12 Program, Professional Practice and Research, College of Education and Human Services, effective July 30, 1999.

Elizabeth A. Vogt-Kreitzer, B.A., Research Associate, Microbiology and Immunology, School of Medicine, effective July 2, 1999.

Classified and Unclassified Hourly Appointments and Changes

Marilyn Adkins has been appointed Senior Secretary, Center for Professional Development, effective August 25, 1999.

Joseph Archie has been appointed Custodial Worker, Physical Plant, effective August 9, 1999.

Christopher J. Arthur has been appointed Computer Operator Assistant, Computing and Telecommunications Services, effective July 1, 1999.

Joann Baird has been appointed Senior Secretary, Academic Affairs, effective August 16, 1999.

Brenda J. Barnett has been appointed Custodial Worker, Physical Plant, effective August 1, 1999.

Leonard J. Baurle has been appointed Teaching Assistant, Inter/Disc Teaching Lab, School of Medicine, effective June 15, 1999.

June A. Billingsley has been appointed Custodial Worker, Physical Plant, effective July 26, 1999.

Robert W. Blair has been appointed Data Entry Operator, University Advancement, effective June 1, 1999.

Patricia A. Bleidorn has been appointed Secretary, Budget Planning and Resource Analysis, effective July 28, 1999.

Vikki Boase has been appointed Administrative Secretary, Human Resources, effective September 20, 1999.

Lora G. Booher has been appointed Senior Records Technician, Undergraduate Admissions, Student Services, effective July 19, 1999.

Ernest Bozeman has been appointed Custodial Worker, Physical Plant, effective August 9, 1999.

Gwendolyn S. Bryan has been appointed Custodial Worker, Physical Plant, effective August 16, 1999.

Joann Cardine has been appointed Communications Dispatcher, Public Safety, effective June 27, 1999.

Charles D. Chaffin has been appointed Secretary, Conferences and Events, effective September 7, 1999.

Angela Chavez, B.A., has been appointed Senior Library Technical Assistant, University Libraries-Fordham Library and Library Technical Assistant, University Libraries-Fordham Health Sciences, effective June 11, 1999.

Stacy M. Cochran has been appointed Custodial Worker, Physical Plant, effective August 9, 1999.

Lorrie A. Cole has been appointed Custodial Worker, Physical Plant, effective August 1, 1999.

Rhoda Combs-Foster has been appointed Library Technical Assistant, University Libraries-Fordham Library, effective August 7, 1999.

Jimmie R. Culp has been appointed Air Quality Technician I, Physical Plant, effective September 2, 1999.

Travis T. Dunham has been appointed Assistant Computer Operator, Computing and Telecommunications Services, effective September 9, 1999.

Kriystauhl Fitchett has been appointed Employment Specialist, Human Resources, effective September 7, 1999.

Mary B. Hoffis has been appointed Secretary, Network Services, School of Medicine, effective September 13, 1999.

Tyler A. Hall, B.S., has been appointed Research Lab Technician, Institute for Environmental Quality, effective September 2, 1999.

Jeremy Hamman, B.S., has been appointed Desktop Software Specialist, Computing and Telecommunications Services, effective August 23, 1999.

Janet L. Howard has been appointed Telecommunications Analyst, Computing and Telecommunications Services, effective September 13, 1999.

Melinda McGuire has been appointed Research Support Technician, Psychology, College of Science and Mathematics, effective August 9, 1999.

Will Oats has been appointed Custodial Worker, Physical Plant, effective August 30, 1999.

L. Mike O'Neal, M.A., has been appointed Community Coordinator, Residence Services, effective August 19, 1999.

Margaret H. Ostrowski, B.A., has been appointed Library Associate, University Libraries-Dunbar Library, effective August 30, 1999.

Philip J. Parrill, B.S., has been appointed Human Resources/Data Specialist, Human Resources, effective August 3, 1999.

Sharon L. Perry has been appointed Secretary, Theatre Arts, College of Liberal Arts, effective September 1, 1999.

Teresa Pierson, M.A., has been appointed Research Associate I, Center for Urban and Public Affairs, effective August 10, 1999.

Cynthia E. Riley has been appointed Senior Secretary, Dayton Veterans Administration Center, School of Medicine, effective June 5, 1999.

Melinda M. Rion has been appointed Desktop Technician I, Network Services, School of Medicine, effective August 17, 1999.

Jeffrey H. Roberds has been appointed Courier Services Worker, Courier Services, School of Medicine, effective June 3, 1999.

Lewis B. Robinson has been appointed Custodial Worker, Physical Plant, effective August 2, 1999.

Marsina M. Santana has been appointed Custodial Worker, Physical Plant, effective August 16, 1999.

Scott A. Scholtens, B.A., has been appointed Photographic/Digital Imaging Specialist, Center for Teaching and Learning, effective August 17, 1999.

Ann F. Scudmore has been appointed Administrative Secretary, Anatomy, School of Medicine, effective June 21, 1999.

Amanda G. Sharritt, B.A., has been appointed Circulation Desk Supervisor/Library Technical Assistant, University Libraries-Dunbar Library, effective August 17, 1999.

Duane A. Shellabarger has been appointed Custodial Supervisor, Physical Plant, effective August 2, 1999.

Jackie L. Skaggs has been appointed Senior Accounting Clerk, Accounts Payable, effective May 29, 1999.

Aaron M. Skira, B.A., has been appointed Financial Aid Specialist, Financial Aid, effective August 23, 1999.

David W. Sorrells has been appointed Custodial Project Worker, Physical Plant, Ervin J. Nutter Center, effective June 1, 1999.

Frances M. Spence, A.A., has been appointed Administrative Secretary, University Advancement, effective July 15, 1999.

Daisy A. Stieger has been appointed Senior Secretary, Biomedical, Industrial and Human Factors Engineering, effective September 1, 1999.

Carolyn Stunden, Ph.D., has been appointed Postdoctorate Researcher, Physiology and Biophysics, College of Science and Mathematics, effective August 1, 1999.

Linda Stutler has been appointed Administrative Secretary, Office of the Provost, effective August 21, 1999.

Stanley C. Styles has been appointed Custodial Worker, Physical Plant, effective August 2, 1999.

Sylvia Torres has been appointed Custodial Worker, Physical Plant, effective August 16, 1999.

Donna M. Totten, B.A., has been appointed Office Supervisor, Vice President for Business and Fiscal Affairs, effective August 16, 1999.

Edward J. Trentman has been appointed Senior Library Technical Assistant, Information Delivery Services, University Libraries-Dunbar Library, effective July 11, 1999.

Brenda Turner has been appointed Custodial Supervisor, Physical Plant, effective August 9, 1999.

Richard A. Upton has been appointed Telecommunications Cable Plant Engineer, Computing and Telecommunications Services, effective June 1, 1999.

Susan A. Vedder has been appointed Senior Secretary, Psychiatry, School of Medicine, effective August 2, 1999.

Laurel Warluft, Ed.S., has been appointed Assistant Athletics Director, Athletics, effective July 27, 1999.

Pamela S. Weaver, A.A., has been appointed Administrative Secretary, Psychiatry, School of Medicine, effective August 30, 1999.

Pamela J. Webb has been appointed Lead Custodial Worker, Physical Plant, effective August 16, 1999.

Wanda A. Webb has been appointed Custodial Worker, Physical Plant, effective August 16, 1999.

Donald F. Wilks has been appointed Custodial Project Worker, Physical Plant, effective August 9, 1999.

Tommy I. Williams has been appointed Custodial Worker, Physical Plant, effective August 16, 1999.

Sandra L. Witter has been appointed Senior Secretary, Army/ROTC, Military Science, effective May 30, 1999.

Chunrong Yu has been appointed Research Associate, Biochemistry, School of Medicine, effective June 10, 1999.

Classified and Unclassified Hourly Separations

Patricia A. Albertson, Senior Secretary, Political Science, College of Liberal Arts, effective July 21, 1999.

Joan Andrews, Keyboard Specialist, Fiscal Affairs, School of Medicine, effective September 9, 1999.

Donielle N. Avery, Secretary, Professional Practice and Research, College of Education and Human Services, effective June 4, 1999.

Diane K. Barfield, Assistant to the President, President's Office, effective August 31, 1999. (Retirement)

Michael Lee Batdorf, Senior Proctor, Mathematics and Statistics, College of Science and Mathematics, effective April 14, 1999.

Alberta Blayth, Personnel Technician, Human Resources, effective August 31, 1999. (Retirement)

Willie Blayth, Custodial Worker, Physical Plant, effective August 31, 1999. (Retirement)

Robert D. Bowman, Police Officer I, Public Safety, effective July 23, 1999.

Greta A. Burkart, B.F.A., Research Lab Technician, Institute for Environmental Quality, College of Science and Mathematics, effective March 16, 1999.

Paul S. Bussey, Grounds Maintenance Worker II, Grounds Maintenance, effective August 6, 1999.

Donald G. Carr, Maintenance and Repair Worker, Physical Plant, effective August 27, 1999. (Retirement)

Bryan Coalt, B.M., Classroom Services Technician, Center for Teaching and Learning, effective August 6, 1999.

Brenda P. Combs, Administrative Secretary, University Libraries-Administration, effective August 31, 1999. (Retirement)

Michelle S. Cox, Senior Secretary, Student Life, effective September 16, 1999.

Yolanda D. Crawford, Custodial Worker, Physical Plant, effective July 30, 1999.

Joan M. Donohue, Senior Secretary, Social Work, College of Liberal Arts, effective August 31, 1999. (Retirement)

Patricia L. Dyer, Office Supervisor, Vice President for Business and Fiscal Affairs, effective July 23, 1999. (Retirement)

Charlene Edwards, Secretary, Academic Affairs, School of Medicine, effective July 9, 1999.

LaCreta M. Evans, CENS/Facilitator Minority Affairs, Student Services, effective August 27, 1999.

Paul L. Ferris, Custodial Worker, Physical Plant, effective July 30, 1999. (Retirement)

Anna M. Ford, Senior Secretary, Health/Physical Education/Recreation, effective September 3, 1999. (Retirement)

Mary C. French, B.A., Sociology/Anthropology, College of Liberal Arts, effective June 30, 1999.

Jewell Gartin, Employment Specialist, Human Resources, effective August 31, 1999. (Retirement)

Raymond Glenn, Library Technical Assistant, University Libraries-Dunbar Library, effective July 19, 1999.

Deborah L. Goode, Administrative Secretary, Community Health, School of Medicine, effective August 31, 1999. (Retirement)

Natalie T. Henriques, B.S., Senior Secretary, Ervin J. Nutter Center, effective June 7, 1999.

Semuel L. Hilliard, Senior Library Technical Assistant, University Libraries-Dunbar Library, effective August 30, 1999. (Retirement)

Steven W. Homan, Associate Director, Public Safety, effective August 31, 1999. (Retirement)

William L. Hopkins, Shelving Assistant, University Libraries-Dunbar Library, effective May 1, 1999.

Imogene B. Horne, Senior Accounting Clerk, Business Office, School of Medicine, effective August 31, 1999. (Retirement)

Clinton E. Hughes, Treatment Plant Operator, Physical Plant, effective September 17, 1999.

Joan Hunter, Senior Secretary, Community Health, School of Medicine, effective June 30, 1999. (Retirement)

Kathleen Johns, Human Resources/Data Specialist, Human Resources, effective August 31, 1999. (Retirement)

Chris L. Johnson, Building and Fire Safety Monitor, Physical Plant/Facilities Operations, effective September 9, 1999.

Lisa L. Jones, Senior Community Health Advocate, Research Affairs, School of Medicine, effective July 23, 1999.

Shirley L. Keeton, Custodial Worker, Physical Plant, effective August 31, 1999. (Retirement)

Diana S. Koogler, Assistant Maintenance Repair Worker, Physical Plant, effective July 23, 1999.

Shannon Leffel, B.A., Research Technician, Center for Urban and Public Affairs, College of Liberal Arts, effective July 16, 1999.

Diana L. Lewis, Administrative Secretary, Human Resources, effective August 31, 1999. (Retirement)

Mary M. Lewis, Registration Specialist, Registrar's Office, effective August 31, 1999. (Retirement)

Robert L. Limbert, Senior Proctor, Mathematics and Statistics, College of Science and Mathematics, effective July 20, 1999.

Valerie A. Lindsey, B.A., Shelving Assistant, University Libraries-Dunbar Library, effective June 30, 1999.

Jacqueline D. MacIntyre, Accounting Clerk, University Advancement, effective August 31, 1999. (Retirement)

Crissenda J. McComb, Lead Custodial Worker, Physical Plant, effective August 27, 1999.

Carol E. Meanor, Senior Secretary, College of Business and Administration-Administration, effective July 9, 1999.

Will Oats, Custodial Worker, Physical Plant, effective August 19, 1999.

Linda L. Ogle, Administrative Secretary, College of Education and Human Services-Administration, effective July 31, 1999. (Retirement)

Donald A. Rushlow, Police Officer I, Public Safety, effective May 28, 1999.

Penny J. Stacy, Senior Secretary, Economics, College of Business and Administration, effective August 31, 1999. (Retirement)

Bernice Thomas, Senior Records Technician, Undergraduate Admissions, effective June 30, 1999. (Retirement)

Nedim L. Tosyali, Senior Computer Operator, Computing and Telecommunications Services, effective July 26, 1999.

Hansel Walters, Lead Custodial Worker, Physical Plant, effective August 31, 1999. (Retirement)

Rita Jean Wick, Custodial Project Worker, Custodial Services, effective May 28, 1999.

Tommy I. Williams, Custodial Worker, Physical Plant, effective August 27, 1999.

Carol R. Worman, Library Assistant, Collection and Network Information Services, University Libraries-Dunbar Library, effective August 31, 1999. (Retirement)

Department Name Change

Effective June 22, 1999, the Department of Biomedical and Human Factors Engineering has been changed to the Department of Biomedical, Industrial and Human Factors Engineering.

Corrections

Joyce A. Hail, M.A., has been appointed Assistant Registrar, Registrar's Office, effective March 1, 1999.

RESOLUTION 00-2

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Ms. Littlejohn moved for approval. Ms. Foster seconded, and the motion was unanimously adopted by roll call vote.

E. Acceptance of Gifts and Donations

The following gifts have been received and acknowledgment sent to the donors:

To the Athletic Department

From: Paul Rybolt
4981 Cornerstone Trail
Yellow Springs, OH 45387
TV/VCR with Wall Mount
Estimated Value: \$800

To the Music Department

From: Thomas Osborne
317 Dayton Street
Yellow Springs, OH 45387
Donated Music and \$500 cash
Estimated Value: \$615
Richard Bachman
4040 Graham Drive
Beavercreek, OH 45431
1860's Brass Helicon Tuba, J. Pepper,
Philadelphia, #22933
Estimated Value: unknown

RESOLUTION 00-3

RESOLVED that the gifts and donations listed above are hereby accepted .

Mr. Duval moved for approval. Mr. Adams seconded, and the motion was unanimously adopted by roll call vote.

F. Report of Investments

Since the last Board meeting, investments for June, July and August 1999 have been received. These reports have been distributed to the trustees and will be filed with the official Board of Trustees' records.

G. Ratification of Contracts and Grants

Since the last meeting of the Board of Trustees, \$ 5,110,240 in contracts and grants has been received. Wright State University ended the 1998-99 fiscal year with an unprecedented total of \$34.6 in

externally sponsored grants and contracts. This record represents a 14 percent increase in funding over fiscal year 1997-98. The new fiscal year looks promising as several notable awards have already been made to faculty across disciplines. In awards totaling more than \$1.5 million, ten faculty members are involved in team projects funded by the Dayton Area Graduate Studies Institute (DAGSI) for research to be conducted at Wright Patterson Air Force Base. Dr. Barbara O'Brien in the College of Nursing and Health will receive more than \$900,000 during the three years of her project to design an internet-based curriculum for a Bachelor of Science in Nursing completion program. The following resolution is submitted for approval:

RESOLUTION 00-4

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Ms. Foster moved for adoption. Mr. Adams seconded, and the motion was unanimously ratified by roll call vote.

X.REPORTS OF THE COMMITTEES OF THE BOARD

A.Academic Affairs Committee

Ms. Foster, chair, reported on the Academic Affairs Committee meeting of September 14, 1999. The following topics were discussed:

Report of the Provost

- **Fall 1999 Enrollment**

Dr. Moore announced enrollment figures for fall 1999: headcount is up 13,697 (as of September 2, 1999) from 13,690 (as of September 3, 1998) and credit hours are up 158,862 (as of September 2, 1999) from 158,329 (as of September 3, 1998).

The enrollment figure for first time freshmen is 2,167. The new freshmen class ranges in age from 16 to 46, of whom 57 percent are women and 14 percent are African-American. About 55 percent of the incoming freshmen are from outside the immediate four-county area and most plan to live on campus. There are 69 valedictorians and 38 salutatorians in the class.

- **Y2K Preparations**

Ms. Terry Anderson, associate director of Computing and Telecommunications Services, provided a Y2K update. All "mission critical" applications will be Y2K compliant by September 30, 1999.

- **Collective Bargaining**

Dr. Bill Rickert, associate provost, provided an update on contract negotiations. Although areas of disagreement remain, he pointed out that agreement had been reached on a large number of items. The university administration and the AAUP are scheduled to meet with a SERB mediator on October 1, 1999 and a fact finding hearing is scheduled for October 12, 1999.

- **Grants**

Dr. Joseph Thomas, dean of the School of Graduate Studies and associate provost for Research, reported a total of \$34.6M in grant and contract awards for FY '99, a 14.4% increase from last year. Two hundred seventeen principal investigators submitted some 650 proposals totaling \$53.7M. For the first two months of the current year, awards are up approximately 6% at about \$9M.

Notable awards include:

- AFRL/DAGSI – eight projects involving ten faculty for \$1.522M over two years. These are team projects with research to be conducted at WPAFB.
- Federal DHHS - \$907K over three years. Barbara O'Brien, Nursing, will design an internet-based curriculum for a BSN completion program.
- NSF - \$260K over two years. Michele Wheatly, Biological Sciences, will involve undergraduates with disabilities and ethnic minorities in a program of environmental research. Wilberforce is a partner.
- NSF/KDI - \$2.536M over two years. Francis Quek, Computer Science, will study human gesture, speech, and gaze. Ancillary awards by the Ohio Board of Regents Action Fund and Silicon Graphics.
- **Early Retirement**

Dr. Moore announced that 65 faculty and 122 staff have retired during this early retirement cycle. The program has been successful in providing new flexibility in the colleges for the adjustment of positions in pursuit of the Strategic Plan.

The total costs associated with the retirements are just over \$11M. The cost for the colleges is approximately \$7M and it is estimated that they will pay off about \$4M of that total by the end of this fiscal year.

Approximately \$2M is owed by other areas reporting to the Provost and will be paid off within the three-year period. The Division of Business and Fiscal Affairs owes another \$2.1M.

- **MS in Pharmacology and Toxicology**

Dr. Thomas informed the committee of a proposed Master of Science degree in Pharmacology/Toxicology. A brief pre-proposal called a program Development Plan must be submitted to the Ohio Board of Regents. The Graduate Council has approved the pre-proposal and the intent has been reported to the Faculty Senate.

The degree program is to be conducted in collaboration with the United States Air Force and Navy toxicology units (resident at WPAFB).

Proctor and Gamble has also indicated strong support. The degree program is a standard research MS degree requiring 51 credit hours and a research thesis. There will be two tracks, pharmacology and toxicology. The proposed degree would complement similar degree programs in the other basic medical science departments and the Biomedical Sciences Ph.D. program.

In parallel action, the Department of Pharmacology and Toxicology has submitted a major proposal to the United States Army for a Toxicology Center. This is for more than \$7M over three years. Assuming success, the MS program would provide important support for the Center.

1. Emeritus Requests

The following resolution was presented to the committee for approval and recommendation to the Board of Trustees for appropriate action:

RESOLUTION 00-5

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and
WHEREAS, Clyde Barbour, associate professor of Biological Sciences, has served the university since 1975 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Al Batata, professor and chair of the Department of Pathology, has served the university since 1977 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Peter Carusone, professor of Marketing, has served the university since 1974 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Cecile Cary, associate professor of English, has served the university since 1967 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Norman Cary, professor of English, has served the university since 1967 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Larry Chance, associate professor of Education, has served the university since 1974 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Parviz Dadras, professor of Mechanical and Materials Engineering, has served the university since 1978 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Steve Demmy, professor of Management Science and Information Systems, has served the university since 1975 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Barbara Eakins-Reed, associate professor of Communication, has served the university since 1978 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Mary Anne Frey, professor of Community Health and Aerospace Medicine, served the university from 1975 to 1982 and from

1994 to 1999 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Waldemar Goulet, professor of Finance, has served the university since 1975 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, H. Bradford Hawley, professor of Medicine and director of the Infectious Disease Division, has served the university since 1979 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, George Hess, associate professor of Chemistry, has served the university since 1965 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Pierre Horn, professor of French, has served the university since 1975 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Aminul Islam, professor of Anthropology, has served the university since 1969 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, William Kane, instructor of Finance and coordinator of Financial Services Program, has served the university since 1989 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Albert Langley, professor of Pharmacology and Toxicology and associate dean for Academic Affairs, School of Medicine, has served the university since 1977 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, David Matual, professor of Russian, has served the university since 1972 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, William McCormick, professor of Electrical Engineering, has served the university since 1969 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Luisa Lang Owen, associate professor of Art Education, has served the university since 1972 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Benjamin Richard, professor of Geological Sciences, has served the university since 1966 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Beverly Robinson, professor of Communication, has served the university since 1969 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Satya Sangal, associate professor of Community Health, has served the university since 1978 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Robert Shock, associate professor of Computer Science and Engineering, has served the university since 1982 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Ray Siferd, professor and chair of Electrical Engineering, has served the university since 1981 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Larry Smith, lecturer and assistant to the chair in Electrical Engineering, has served the university since 1989 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Frank Stickney, professor of Management, has served the university since 1972 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Anni Whissen, professor of German and chair of Modern Languages, has served the university since 1965 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Michael A. Williams, associate professor of Education, has served the university since 1978 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Tsing Yuan, professor of History, has served the university since 1972 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it

RESOLVED that the requests for emeritus status for the aforementioned faculty members, submitted to this meeting be, and the same hereby are endorsed.

Ms. Littlejohn moved for approval. Mr. Duval seconded, and the motion was adopted by voice vote.

B. Advancement Committee

Mr. Adams, chair, reported on the Advancement Committee meeting of September 20, 1999.

- **Excellence in Action**

Dr. Michele Wheatly, professor and chair of Biological Sciences presented a slide show of The C.L.A.S.S. Project (Creative Laboratory Access for Science Students).

This research project is improving access to biological and other sciences for students with disabilities. The five-year project, funded by grants totaling \$835,000 from the National Science Foundation, is showing high school teachers how they can design lab activities to accommodate students with disabilities. It is then hoped that many of

these students, once they have full access to science activities, will choose to pursue science careers.

This summer, ten biology educators from schools and colleges in Ohio and several other states spent two weeks on the Wright State campus. During the first week, the workshop, Creating Laboratory Access for Science Students (C.L.A.S.S.), helped teachers broaden their knowledge of science and their understanding of the diverse needs of students with disabilities.

During the second week, ten high school students from Ohio and other states were paired with the teachers to conduct biology and chemistry experiments. The program consisted of activities that combined fun and science.

During their stay on campus, the high schoolers met Wright State students with disabilities to learn how they study and work on campus and what challenges they face in earning a degree.

Dr. Wheatly sees a gradual change in attitude among educators and others that might have believed science careers were closed off to students with disabilities.

- **Foundation Update**

A report on the fund raising results for fiscal year 1998-99 was presented. Our goal for the last fiscal year was exceeded due in large part to several major gifts. The goals have not yet been finalized for 1999-2000. Mrs. Muller added that before completing the dollar goals for 1999-2000, she wants to engage the deans in the process of establishing challenging, yet realistic goals for each college. She expects to have these goals in place by the next meeting.

Development officers in medicine, engineering and athletics are in place. We are currently completing searches for development officers for the colleges of Liberal Arts and Business. Also underway is a search for a Corporate and Foundation development officer. Mrs. Muller commented that there is a great demand for development officers nationally which exceeds the availability.

Mrs. Muller reported that as of today, we have approximately 30 acceptances for the October 9th Heritage Society Gala. It was noted that in the past attendance averaged 100-110, including a number of WSU representatives. We need to find a way to draw more people to the gala. Suggestions were made as to what we might do to increase attendance and it was decided that first, we need to call those individuals who have not responded. It was acknowledged that the event is over two weeks away and RSVPs are often received at the last

minute. A suggestion was made that we showcase some WSU talent of our faculty and/or students to make this a more festive affair.

Ms. Gail Littlejohn recommended that marketing for the event be enhanced and that improved public relations are needed to make this event a success. The Development committee will take all of these suggestions and comments under advisement on Thursday, September 23rd.

- **Alumni Association Report**

It was reported that the Alumni Association appreciated all the time and effort extended by Cynthia Butler in the past year. September 26th Soccer Field Dedication will begin with the first soccer game beginning at 5:00 p.m. and the dedication ceremony will take place at 7:00 p.m. Following the dedication, a second soccer game against the University of Dayton will take place.

Mr. Reynolds reported on the Washington D.C. Alumni Chapter Event. Dr. Goldenberg went to Washington D.C. to meet with alumni who live in the area. He spoke to them and encouraged them to become more active in the Washington D.C. chapter. It was a success.

The 23rd Annual Alumni Association Golf Outing at Pipestone hosted approximately 90 golfers who had a beautiful day and great treatment by Pipestone. Proceeds from the event support the Alumni Association's Legacy Scholarships.

The new assistant director of Alumni Relations, Nan-C Lynn Moss, started Friday, September 18th. She will maintain the books for the Alumni Association and handle university events including Homecoming and alumni notes in the *Community* magazine.

Another event hosted by the Alumni Association was move-in day for the students. Alumni, board members and staff helped shuttle students and their gear to campus housing. The parents appreciated the help and applauded the good organization of the event.

Mr. Reynolds wanted to acknowledge that Susan Smith and the Alumni staff are doing a fine job.

- **University Update/The Advancement Agenda for 1999-2000**

Mrs. Muller updated the committee on current position searches, including assistant vice president for Marketing and Communications and senior development officers for the College of Liberal Arts, the College of Business and Administration and Corporate and Foundation Relations. Additionally she reported that the position formerly titled director of Government Relations had been upgraded and retitled assistant vice president for Public Affairs. Currently an interim assistant

vice president for Public Affairs is being sought to help with legislative issues prior to completion of the full search for a permanent appointee. Two donor-related receptions have been scheduled for the fall. On September 28, Dr. Mark Verman the new holder of the Zusman Chair in Judaic Studies will be introduced and welcomed and the Zusmans' honored.

A "hard hat reception" to showcase progress on the new baseball stadium will be held October 6th. A committee chaired by Dick Molen will be convened to help identify and solicit gifts to the baseball stadium construction project.

Mrs. Muller then summarized the priority areas of attention this year within each of the five divisions that comprise the office of University Advancement. These divisions include Marketing and Communications, Public Affairs, Alumni Relations, University Development and the Wright State University Foundation. She distributed a chart that highlighted the key areas of focus for each area.

Mrs. Muller presented a donor recognition concept to the committee relative to establishing an annual Foundation-sponsored award. This award would be given to an outstanding philanthropist who has helped WSU achieve its goals. The purpose of the award would be to express gratitude as well as to convey Wright State's worthiness and success in the philanthropic marketplace to external audiences.

The idea was well received and further planning encouraged.

- **Other Business**

Mr. Adams addressed the need to set dates for future Advancement Committee meetings and the committee concluded that they would meet on the following dates: November 15, January 17, March 20 and May 15. All meetings will be at the Kettering Center at 4:00 p.m.

C. Building and Grounds Committee

Mr. Jenkins reported on the Building and Grounds Committee meeting of September 21, 1999. The following topics were discussed:

- 1. Capital Plan 2001-2002**

The summary of the six-year plan that will be submitted to the Ohio Board of Regents was presented. The first two years of the capital plan (2001-2002 biennium) request for funding must include a detailed plan and cost estimate. The following two biennia include a list of forecasted projects; however, the university will have another opportunity in two years to further detail those items.

In the first biennia, 2001-2002, Millett Hall would be totally closed down in order to rehabilitate the entire building. The other project in the 2001-2002 submittal is the University Boulevard Upgrade, Phase V of the current Campus Master Plan. In this project, University Boulevard will be relocated from the intersection of the Alumni Development Building to the intersection of Loop Road behind Millett Hall. The road will be moved away from the buildings to the far perimeter of the parking lots, thus separating pedestrian traffic from vehicular traffic. This upgrade will include storm drainage, curbing, roadway lighting, elevated pedestrian crosswalks and landscaping.

In the 2003-2004 biennium in the Turnpike Phase IV project, \$1 million is slated to digitize and add video/web capabilities to every classroom and learning environment on campus. The second item, the Allyn Hall Wing Rehabilitation, will upgrade the remainder of Allyn Hall to include sprinklers and address new code compliant issues. \$7.5 million is requested to upgrade remaining classrooms and laboratories to include dimmable lighting fixtures and acoustics for media equipment. The Rike Hall Renovation will include upgrading the areas of Rike Hall that were not upgraded in the classroom renovation currently underway. The final item, Creative Arts Center Lower Level Renovation will include updates to the area vacated by the College of Education and Human Services.

In the 2005-2006 biennium, the line item entitled Lake Campus University Center is a proposed conferencing/classroom/laboratory facility. The total estimated cost is \$12 million; \$6 million will be raised through private funds to match a \$6 million capital contribution. The next item, Festival Playhouse and Concert and Recital Hall Renovations are performance facilities located in the Creative Arts Center. These spaces require updating due to age and wear on the facilities. The last item in the 2005-2006 biennium is the final phase of the Campus Master Plan, Phase VI. This will complete the pedestrian and vehicular circulation, storm drainage, lighting and landscaping within the core campus around the Creative Arts Center and the Dunbar Library.

Mr. Sojin suggested that the Campus Master Plan be a continuous project request from biennium to biennium. He requested that in 2003-2004, \$3 million be added to complete the last phase of the Campus Master Plan Phase VI. Dr. Moore, provost, agreed this would be a more consistent request of total dollars from biennium to biennium. It was agreed to move the \$3 million request for Phase VI of the Campus Master Plan to the 2003-2004 biennium bringing this request to \$15.3 million. Additional items will be identified to add to the 2005-2006 biennium request.

There were no other concerns or comments about the proposed Six-Year Capital Plan.

RESOLUTION 00-6

RESOLVED that the Capital Improvements Plan for the period 2001-2006 as submitted to this meeting be, and the same hereby is approved.

Mr. Jenkins moved for approval. Ms. Foster seconded. The motion was unanimously adopted by roll call vote.

- **Construction Projects Status Report**

A verbal summary/update on the construction projects status report was presented. Allyn Hall interior has been completely demolished; the asbestos removal is 60-70% complete and the project is ahead of schedule.

The West Campus Entry Improvements project is Phase IV of the Campus Master Plan. Currently the project is in the design development phase. Construction is scheduled for next spring and summer to be completed by fall quarter 2000.

The Universal Access Program still has \$387,000, which will be utilized for ADA projects. One of the major items to be completed in this project is an audible system to be located in the tunnels. The system will be triggered at tunnel intersections via a special sensor worn by sight-impaired individuals, indicating the location/direction of buildings to sight-impaired individuals.

The Basic Renovations Program is a line item of \$2.7 million received every two years from the state. Anything less than \$25,000 must be done through operations budget, thus each of these projects exceeds \$25,000.

The Rike Hall Basement Remodeling project is partially complete and open for classes. There are two additional areas that will be ready for use by the end of September, bringing this project to completion.

The Nutter Center Roof Replacement is ahead of schedule and under budget at this time. The contract completion date is October 9, 1999, and the current projected completion date is September 30, 1999.

A pictorial presentation of the E.J. Nutter Center Roof, the Paving Program and the Soccer Field Lighting was presented.

The Baseball Stadium project is on schedule.

Jim Kavalaris, project manager for TRW Engineers and Scott Glum from Miami Valley Regional Planning Commission (MVRPC) presented information on the ITS (Intelligent Transportation Signage)

Demonstration Project. TRW Engineers are designing the project and MVRPC is helping the Ohio Department of Transportation (ODOT) to

administer the project. The ITS Project is a demonstration that the U.S. Department of Transportation designated to test a new automated traveler traffic information system for a nine-month period. The heart of the system is a series of strategically placed traffic flow sensors. Data from these sensors is sent to a computer to be located in the Nutter Center. The information will be processed and compared to pre-defined strategies for dealing with traffic. When there is a traffic problem, a message will be disseminated automatically to message signboards at various locations directing traffic to alternate routes. The strategy is to allow people to make decisions based upon the traffic situation that is taking place in real-time. There will also be an automated dial-in system to allow up-to-the-minute traffic information for the general area. In addition, the system will send out facsimile messages to the major media outlets. The second aspect of the system is installation of two closed circuit television cameras (the park cams). Images from these cameras will be fed to the twin monitors located in the Nutter Center and the information then passed on to the parking personnel in the lots to more efficiently and effectively deploy parking attendants to direct traffic to available parking. The project is planned to be operational by next fall quarter. Partners in the project are MVRPC, ODOT in procurement and administration, Wright State University and the Nutter Center, Fairborn and Beavercreek. An evaluation contractor will monitor the project during the nine months of operation in order to measure the success or failure of the project.

The proposed College Park Phase 4 residence housing will be complete by fall quarter 2000. The committee supported moving forward with this project. Phase 4 will add a total of 116 beds, bringing total capacity to 2,467.

D.Finance and Audit Committee

Mr. Palmer reported on the Finance and Audit Committee meeting of September 30, 1999. The following topics were discussed:

- **Management Letter Recommendations**

Deloitte & Touche has completed the audit for FY '99. As a part of their audit each year, they review the internal controls of the university, primarily with respect to the financial and computer systems. They noted no material weaknesses and no reportable conditions. The formal management letter will be made available in a few weeks. Included will be the following topics of discussion:

- Fraud/Misconduct Policy - This recommendation is carried forward from last year. The university currently does not have a formal policy addressing fraud/misconduct on the part of employees. If adopted this would allow employees to understand what fraud and misconduct is and to have the knowledge and confidence they need to report potential fraud or misconduct they might witness. Policies such as this one have been adopted at Ohio State University and the University of Michigan and are very successful. Mr. Buerger and Mr. Palmer suggested that the university move forward with adopting this policy as a safeguard and to give employees more confidence in the overall university system. Dr. Moore suggested having a list of potential misconduct possibilities and listing the office in which to report them. Ms. Achterman said this proposed policy would be reviewed again.
- Purchasing/Accounts Payable - It was suggested that the university look at the segregation of duties in the areas of Accounts Payable and Purchasing. This would allow individuals to focus on fewer tasks. It was also suggested that in order to cut back on the large amounts of paperwork in this division, that the university use the procurement card on a more widespread basis.
- Payroll Security - It was suggested that the university review segregation of duties in the payroll system to enhance security and allow individuals to focus on fewer tasks.
- Year 2000 - It was suggested that the university continue with its current plans to prepare for the Year 2000 issue.
- Firewall Logging - It was explained that the purpose of the Firewall Logging is to regulate the electronic information coming into and leaving the university to ensure that proper protocol is followed. Currently, all incoming information is being logged as well as most outgoing student information. Outgoing information from faculty and staff offices is not being logged. It was suggested that the university adopt a policy that all information incoming and outgoing be logged.

Dr. Moore raised concerns on behalf of the faculty that the logging of this information is a violation of their privacy. Mr. Palmer and Mr. Hernandez stated that this is simply a logging process and that information will not actually be monitored unless there is a problem. Mr. Hernandez said he will reopen discussion on this topic.

- Fixed Assets - It was suggested that the university record fixed asset transactions on a monthly basis rather than an annual

basis. This will bring ease in the workload and reconciliation process at the end of the year.

- GASB Exposure Draft - The GASB has proposed a new financial reporting model which, when adopted, will significantly change the financial reporting for higher education. Deloitte & Touche suggested that the university be aware of this change and begin training as soon as possible.

The plan for the GASB implementation was discussed and it was mentioned by Ms. Achterman that the state will be adopting this measure in June 2002 which means that the university will have to be ready to implement the new accounting and reporting requirements on July 1, 2001.

It was confirmed that there would be system changes and increased expense as well as the possible need for appraisals of the university's infrastructure assets.

- **Audited Financial Statements, FY '99**

Mr. Jeff Ulliman, controller, reviewed with the committee the university's draft financial statements (balance sheets and the operating statement).

Highlights were:

- In the unrestricted educational and general fund, cash and investments remained relatively constant compared to the prior year. Student receivables increased slightly due to the prior year fee increase. Accrued liabilities increased \$4.2 million as a result of early retirement expenditures in 1999. The overall fund balance decreased \$3.3 million as a result of the unbudgeted early retirement expenditure offset somewhat by favorable revenue variances and unspent operating budget.
- The overall activity in the restricted fund increased in 1999 causing the cash and fund balance to increase.
- There were no notable changes in the loan fund. There continues to be a slow growth in the fund over time reflecting the additional funding provided annually by the federal government as well as continued principal and interest collections.
- The endowment fund grew 13.5% net of fees and expenditures due strictly to capital appreciation.
- Notable changes in the plant funds were an increase in assets of \$19 million due primarily to campus renovation, technology infrastructure, and the construction of University Hall.
- Tuition and Fee revenue increased \$4.7 million due to an increase in enrollment, the 6% fee increase in FY '99, and a positive yield

- variance due to the mix of part-time/full-time, in-state/out-of-state, and graduate/undergraduate students.
- State appropriations increased \$3.7 million due to budgeted increases in subsidy and increases in restricted receipts primarily due to the Ohio Link program.
 - Grant and contract revenues were higher in FY '99 than in FY '98 due to an overall increase in sponsored activity.
 - Expenditures increased approximately 11% driven by unbudgeted early retirement expenditures of \$8.9 million as well as salary and benefit increases that occurred in FY '99. In addition, restricted expenditures increased due to the increased level of sponsored awards.
 - There were mandatory transfers for principal and interest payments on the university's debt obligations as well as the required loan fund matching grants.
 - There were non-mandatory transfers from the current fund to provide support to auxiliary enterprises, provide for renewal and replacement, and to fund a number of capital projects. In addition, there were transfers of excess investment earnings from the restricted fund to the unrestricted fund.

- **Year 2000 Progress-Update**

It was reported that all business critical applications are Y2K compliant. Those systems include student information systems, financial aid, billing & accounts receivable, payroll and human resources, general accounting and accounts payable, fixed assets, and purchasing. The systems that still need work include lab animal resources and word processing (scheduled to be completed by the end of the year). Mr. Palmer and Mr. Buerger agreed to send a resolution of thanks to Ms. Anderson and her staff on their hard work to prepare the university for the Year 2000.

- **Nutter Center Strategic Planning**

Ms. Achterman and Mr. Siehl reviewed with the committee the history of the Nutter Center and the need and origination of the Nutter Center Task Force. The vision and mission statement of this task force were discussed as well as the nine goals set forth by the task force:

1. Create an understanding of the multi-faceted functions and facilities of the Nutter Center Complex.
2. .Increase the level of patron service and satisfaction.

3. Increase pride of ownership and use by students, faculty, and staff.
4. Integrate more effectively with the campus community.
5. Increase overall attendance and facility use.
6. Ensure diversity in programming and coordination of events within the center's facilities and campus community.
7. Maintain promoters'/presenters' satisfaction and repeated use.
8. Attain/maintain satisfactory financial operating result
9. Maintain high quality of appearance and operation of buildings, grounds, and equipment.

Mr. Siehl summarized the progress report of the task force that was completed in May 1999. This report confirmed that the task force had made great strides in improving the quality of the Nutter Center. He reported that the task force had met each of the nine goals. He also reported that the task force was refocusing the purpose of the Nutter Center.

Ms. Achterman continued with the presentation of the 12-month study to be done by Compass Management. This study is to be divided into 3 phases:

1. Phase 1 includes a programmatic audit, operations audit and performance monitoring, and a market analysis.
2. Phase 2 includes facilitating a comprehensive review of the Nutter Center mission statement, determining the economic and financial impact of changes to the mission statement, and identifying alternative sources of support for elements of a revised mission statement.
3. Phase 3 includes creating an operating plan that accomplishes the mission statement goals within acceptable financial parameters and planning and directing a campaign to seek and secure non-WSU funding as required.

1. Internal Controls & Audit Services Charter

The following resolution was presented to the full Board of Trustees.

RESOLUTION 00-7

WHEREAS, the Office of Internal Controls and Audit Services is an objective appraisal function established within Wright State University to assist management in the effective discharge of their responsibilities; and

WHEREAS, the office charter is essential to preserve its integrity and service quality; therefore be it

RESOLVED that the Office of Internal Controls and Audit Services charter submitted to this meeting be approved.

Mr. Palmer moved for adoption. Ms. Littlejohn seconded, and the motion was unanimously ratified by roll call vote.

2. Student Legal Services Proposal

A proposal for Student Legal Services (SLS) was presented. She summarized several aspects of the proposal. Some of the highlights were:

- Student Legal Services is a service that will provide students with advice, representation, and education.
- Student Legal Services will provide students with informational flyers, educational forums, lectures, workshops, and seminars.
- These services can help students with a number of legal problems including landlord/tenant disputes, misdemeanor criminal matters, simple wills, etc.
- These services will be funded through a \$6 per quarter student fee, administered on a negative check-off basis.
- The university will collect the student fees and provide SLS with space in the Student Union. SLS will pay for the collection services and rental for the space.

RESOLUTION 00-8

STUDENT LEGAL SERVICES FEE

WHEREAS, Wright State University's Student Government desires to provide our students with Student Legal Services on our campus in order to allow students access to services that are otherwise inconvenient and expensive; and

WHEREAS, the Student Governments of '99 and '00 have researched the proposals and structures of Student Legal Services on many other campuses and explored the feasibility of the program at Wright State; and

WHEREAS, this proposal closely follows Student Legal Services that are flourishing at other institutions in the state, including the University of Toledo and Bowling Green State University; and

WHEREAS, the full costs of providing Student Legal Services will be borne by the students through a \$6 per quarter fee, using a negative check-off system on the standard student fee bill; therefore be it RESOLVED, that a \$6 per quarter fee for all students be added to the student fee bill on a negative check-off basis, effective winter quarter 2000.

Mr. Palmer moved for adoption. Ms. Foster seconded, and the motion was unanimously ratified by roll call vote.

3. Approval of Contracts \$500,000 and Above

RESOLUTION 00-9

WHEREAS, in order for the university to conduct business on a day-to day basis, and provide products and services in a timely manner, routine purchases must be made; and

WHEREAS, occasionally these expenditures exceed \$500,000; therefore be it

RESOLVED that authorization is granted for the following contracts as submitted to this meeting be, and the same hereby is approved.

<u>Vendor</u>	<u>Description</u>	<u>Contract Amount</u>	<u>Term of Contract</u>
Corporate Sales Micro Center	Microsoft Select Education Enterprise Enrollment Agreement	\$519,531.52	10/1/99 - 9/30/03

Mr. Palmer moved for adoption. Mr. Jenkins seconded, and the motion was unanimously ratified by roll call vote.

- **Report of Contracts**

For information only, the following purchases between \$250,000 and \$499,000 were reviewed.

<u>Vendor</u>	<u>Description</u>	<u>Contract Amount</u>	<u>Term of Contract</u>
Applied Mechanical	Overhaul 705 Ton Chiller	\$409,550.00	8/16/99
Cincinnati Bell Net	Turnpike Upgrade	\$381,860.50	7/8/99
Jurgensen, John R. Company	Paving	\$498,832.41	8/11/99

- **Investment Reports**

Investment reports for June, July, and August 1999 were reviewed.

E. Student Affairs Committee

Ms. Littlejohn reported on the Student Affairs Committee meeting of September 17, 1999.

- **Student Government President Report**

Student Government goals/initiatives for 1999-2000 were presented.

Among the planned activities are:

- Operation: "Hi, How Are You?"
- A review of the quality of service received at various campus offices using a card evaluation system.
- Publication of faculty evaluations.

The goal is to eventually put faculty evaluations on the web.

- Freshmen council.

A subset of freshmen will be chosen at random to discuss their freshmen year experience.

- Field day with faculty and staff.

Athletic competitions between faculty and staff.

- Brown bag lunches.

Students will be invited for lunch with Student Government representatives, faculty and staff to hear ideas and students thoughts about their WSU experience.

- Athletic attendance action plan.

Student Government will encourage attendance at athletic events.

This is a joint program with the Student Athletic Council (SAC).

- Dollars and sense.

Student Government will develop a publication showing where student tuition dollars go.

Student Government held an all day goal setting retreat on September 18. It was suggested that Student Government might wish to develop their own faculty evaluation rather than using the evaluation currently utilized by faculty.

- **Vice President for Student Affairs and Enrollment Services Report**

Pathways to Success, the first of what is to be an annual program for parents and students, was very successful. Approximately 250 students and family members participated. This program is an effort to enhance African American students access to and success in college.

Preliminary plans for modifications of food service operations were discussed. The development of a food service master plan provided an opportunity to improve food facilities and services. Food locations will be consolidated and improved and the food service provider, Sodexo/Marriott, will participate in funding the project. A market place style service with a variety of stations and a variety of seating arrangements is envisioned for the upper west side of the Student Union.

Welcome Week activities began with residents moving to campus. Many staff wore buttons and t-shirts to help new and returning students feel welcome and signs and banners lined the entrances to campus. One hundred and fifty tables were reserved for the Fall Fest that was held Friday, September 18, 1999.

For resident move in day, 70 golf carts staffed by university volunteers helped families transport students' belongings to their rooms. University

volunteers made the move-in experience much easier and added a personal touch to a difficult task. This assistance makes the move-in process more efficient and builds considerable good will.

Recent newspaper articles covering topics related to Student Affairs were discussed. One article involved the 1999 adjustments in the Family Educational Rights and Privacy Act and how they affect Wright State University's policies on releasing information. Another article reviewed the new credit card policy initiated last year by Student Government and the Student Union.

The first day enrollment for fall 1999 is about the same as last year. Undergraduate numbers are up, but graduate numbers are down. Qualitatively, the freshmen class continues to improve. The entering class GPA is nearly 3.0 and there are over one hundred valedictorians and salutatorians. The official enrollment count is not calculated until the fourteenth day of class. The demand for housing has increased. At the beginning of fall quarter there were 167 students on a waiting list for housing. There are plans to begin construction of College Park IV. This additional residential space will add 120 more beds for the fall 2000.

- **Student Legal Services**

Ms. Liz Conzo, president of Student Government and Mr. Eric Schweser, vice president of Student Government, gave a presentation on the current status of the Student Legal Services. A copy of the proposal for Student Legal Services was distributed. Student Government plans to seek approval from the Finance and Audit Committee to implement a \$6 optional fee for student legal services. It is hoped that the service will begin in the winter of 2000. A contract with Student Legal Services Inc., a private legal serviced provider on college campuses, is being finalized. Student Legal Services Inc. will provide attorney services under the direction of a local board of directors. Issues discussed included the negative check-off system, length of the contract with Student Legal Services, Inc., and evaluation of and demand for services. Ms. Conzo requested comments from board members and stated that the contract is currently a working document. The goal of Student Government is to have the new service available for students winter quarter 2000. Mr. Jared Raftery, the 1998-99 president of Student Government, and initiator of the proposal, said the results of a survey show 80% of the students are willing to pay a fee for the service.

F. Faculty President's Report

Dr. David Barr reported that the first Faculty Senate meeting would be Monday, October 4, 1999. This will be an organizational meeting with the agenda being set for the year. The new University College will be discussed. Faculty has expressed concern and hopes the university moves as many of these students as possible along academic paths useful to them.

Advantages and liabilities of a semester calendar will be discussed. Dr. Barr hopes Faculty Governance can reach an informed decision by the middle of winter term on whether or not to recommend a change in our calendar.

Dr. Barr thanked his colleagues who elected him and thanked the Board for educating him about the business of the university. Dr. Barr remarked how little the faculty knows what the Board does. He has been impressed with the seriousness and intelligence with which the Board pursues their tasks. The range and importance of some of their work has been new to him and is unknown by some of his colleagues. One of his tasks this year will be to communicate more directly to his colleagues on what the Board does.

Faculty Governance is setting up a web site. Summaries of the Board's work will be available on this site. Dr. Barr will inform the Board when the web site is available.

G. Student Trustees' Report

Mr. Jeff Gardner stated that there would be a Student Trustees' Conference in Bowling Green on October 15-16, 1999. Mr. Gardner looks forward to meeting other students and discussing areas of concern with fellow student trustees. Euvondia Barto and Jeff Gardner hosted the first conference at Wright State last year and hopes that this will be an annual event.

XI. PRESENTATION AND POLICY DISCUSSIONS

Dr. Michele Wheatly, Chair, Department of Biological Sciences

C.L.A.S.S. (Creating Laboratory Access for Science Students)

Dr. Goldenberg said that Dr. Wheatly provides wonderful leadership along with her colleagues. Although a world class scientist, Dr. Wheatly said that some of her most valued work is in C.L.A.S.S. She and her team just received the President's Award for Excellence.

A five-year research project at Wright State University, funded by grants totaling \$835,000 from the National Science Foundation, shows science educators how they can design lab activities to accommodate students

with disabilities. Adaptations range from simple to complex. They include specially weighted microscopes for students in wheelchairs; virtual frog dissection; audio and videotapes of birds for students unable to ambulate to the biological preserve; and many others. The project is unique in several ways:

- It specifically addresses the needs of students with disabilities;
- It takes a lab approach when other projects for students with disabilities focus on Internet access or computer simulations;
- The research attempts to show that students with disabilities can aspire to science careers just as they can aspire to any other career.

Once students have full access to science activities, they will be willing to pursue science careers. To do that, they must complete advanced college laboratory courses. Another component of the project seeks to get underrepresented students into research labs.

This summer, 10 biology educators from schools and colleges in Ohio and several other states spent two weeks on the Wright State campus. During the first week, the workshop (C.L.A.S.S.), helped teachers broaden their knowledge of science and their understanding of the diverse needs of students with disabilities.

During the second week, high school students from Ohio and other states paired with the teachers to conduct biology and chemistry experiments. The program consists of activities combining fun and science.

Dr. Wheatly introduced the C.L.A.S.S. team that included Jeff Vernooy, Tim Wood and Patricia Renick

XI. UNFINISHED BUSINESS

None

XIII. NEW BUSINESS

A. Next Board Meeting - Executive Session, December 2, 1999

Public Session, December 3, 1999

B. Winter Commencement - December 4, 1999,
Ervin J. Nutter Center Arena

C. Madrigal Dinner, December 8-12, 1999

D. AGB National Conference - March 18-21, 2000, New Orleans

XIII. ADJOURNMENT

The meeting adjourned at 10:15 a.m.

Thomas E. Palmer, Chair

Daisy Duncan Foster, Secretary