

CSAC Minutes

CSAC monthly meeting		
1.13.2015	9:10 A.M.	E103 Student Union (Explorer Room)
Meeting called by	Dawn Banker, CSAC Chair	
Type of meeting	Monthly	
Attendance	<p>Attendees: Diana Atkins, Dawn Banker, Sue Bevan, Jennifer Cox, Cathy Dalton, Tom Fortener, Ryan Fullenkamp, Julie Greenup, Jamie Henne, Kurt Holden, Amanda Karper, Mina Lundy, Cynthia Riley, Kym Sellers, Suzanne Semones, Ife Shafeek, Elizabeth Styers, and Kimberly Thomas.</p> <p>Guests: Dr. Narayanan and Dr. Steven Berberich</p> <p>Excused absences: Jodi Blacklidge, Lori Luckner, and Tony Shreck</p> <p>Unexcused absences: Earl Thompson</p>	
Approval of the Minutes		
Discussion	Minutes from the December 17, 2014 CSAC Meeting were reviewed.	
Action Items	Motion to Approve	Motion Seconded
	Elizabeth Styers	Jennifer Cox
	Unanimously Approved	
Dr. Narayanan and Dr. Berberich		
Discussion		
	<ul style="list-style-type: none"> • Dr. Narayanan <ul style="list-style-type: none"> ○ He communicated that he as well as Dr. Hopkins are making strides to have a social media presence. Both now have Twitter accounts so follow them for updates. ○ He also echoed Dr. Hopkins comments from December that state budget is cutting funding and we will not like the results. State funding was making up 60% of the universities budget. Now, only 20% of our budget is being funded through the State. ○ Enrollment for next Fall is up 1.3% ○ A new budget model, Mission Driven Allocation (MDA) will be initiated in the next fiscal year. This model allocates more funds to the departments that are key to the mission of the business. ○ The new NEC Building is almost ready. Faculty is set to start moving in March. ○ The Student Success Building will have its official opening in Fall 2015. However, faculty will begin teaching in this building already for summer semester. • Dr. Berberich <ul style="list-style-type: none"> ○ He announced that he will start hosting a monthly lunch with Classified and Unclassified Staff. The staff will be chosen at random and will provide an opportunity to communicate your concerns. ○ He thanked Cynthia Riley for all her hard work in planning the Faculty and Staff Appreciation Night at the Nutter Center and encouraged everyone to come and enjoy. 	
Faculty & Staff Appreciation Night		
Discussion		
	<ul style="list-style-type: none"> • January 17, 2015 from 5:00 P.M. – 7:00 P.M. • Volunteers are still needed to help with check in. 	
Staff Development Day Planning		
Discussion		
	<ul style="list-style-type: none"> • Sessions will be geared more towards professional development and techniques for managers. This is to encourage more Unclassified Staff (manager/supervisor) involvement. If they want to participate, they will be more willing to let the classified staff attend. Dr. Berberich will also be encouraging participation at the Council of Deans meetings. • Menus have been decided. A breakfast buffet will be advertised and served in addition to lunch. • Registration for the event is scheduled to go live on February 17th. 	

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LivingWELL and Biometrics		
Discussion		
<ul style="list-style-type: none">• Biometric Screenings will begin January 20th. The screening will be performed through a third party vendor called Healthworks. Employees can schedule their appointments online through the vendor's website www.cincyhealthworks.com.• Discussion was held involving questions and frustrations that staff is having with the LivingWELL portal and the Wellness program in general. Because of this, the Wellness Director will be invited to an upcoming meeting to address the concerns.		
Announcements		
Discussion		
<ul style="list-style-type: none">• Dr. Barrett will be our guest at the February CSAC meeting.• OSCE meeting is Friday, January 16th• College of Education is next in line for the Print Management initiative<ul style="list-style-type: none">○ February 9th will be training○ February 16th will be the install• A discussion was held regarding oversight (or lack of) on department spending. Different business manager allow different expenses.		
Motion to Adjourn	Motion to Approve	Motion Seconded
	Cathy Dalton	Kym Sellers
	Unanimously Approved	
Minutes respectfully submitted by:	Amanda Karper	