

Unclassified Staff Advisory Council (USAC)
Meeting Minutes
Thursday, April 14, 2016
157 Student Union
9:00 - 10:30 a.m.

Call meeting to order at 9:03 a.m.

In attendance

- Voting members: Julia Acosta, Misty Cox, Michael Griest, Jerry Hensley, Teresa Kramer, Amanda Watkins, and Jeff Wehmeyer
- Others: Jonathan Jackson, Amanda Karper, Carol Rader and Aaron Skira

Approval of minutes from March 10, 2016

- Minutes were approved

New Business

- CSAC/USAC Reception
- Highlights from Staff Council meetings
 - The AAUP open letter to the administration was discussed. Storage space for staff councils was requested from Dr. Berberich.
- Budget Remediation
 - Staff Council members launched a survey on Friday, April 8th, to collect ideas from staff about ways to cut expenses and/or generate revenue. The survey will close on Monday, April 18th, at noon.
- Concealed Carry Resolution
 - AAUP President is requesting staff councils endorse an AAUP statement that opposes the allowance of concealed carry on campus. Polling staff to gauge majority opinion was discussed.

Ongoing Business

- Service Unit Review Committees
 - No updates
- Total Compensation Committee
 - No updates. However, staff can view materials and videos on the HR website.
- Committee Updates
 - USAC subcommittees
 - Bylaws and Charter
 - Revisions to be sent to Dr. Berberich. If approved, then the bylaws can be voted on at the next USAC meeting.
 - Communications and Marketing
 - No updates
 - Community Service
 - No updates
 - Compensation, Benefits, and Equity
 - Thirty-five eligible staff members were nominated. Nominees are being contacted and asked if they would like to accept the nomination. The election ballot survey will launch on Monday, April 25th.

Unclassified Staff Advisory Council (USAC)
Meeting Minutes
Thursday, April 14, 2016
157 Student Union
9:00 - 10:30 a.m.

- Nominations / Fundraising
 - No updates
- University committees
 - Athletic Council
 - The Men's Basketball Coach position was discussed. Updates were provided on spring sports.
 - Dining Services
 - Thursday, April 21st, will be the last meeting of the academic year. Suggestions for dining services can be sent to Carol Rader who can share them at the last meeting.
 - Ohio Staff Council of Higher Education (OSCHE)
 - The spring conference was held last Friday. Schools shared how they encourage professional development. A matrix of variables from each institution will be created for comparison purposes. Sinclair will host the summer conference on June 16-17th and Wright State University will provide housing for the event.
 - Parking Services
 - No updates
 - Staff Development Day (SDD)
 - The next SDD will be held Wednesday, August 17th. Sub-teams have been created to complete tasks. A call for presenters will be sent out soon.
 - University Diversity Advisory Council (UDAC)
 - No updates
 - Wellness and Recreation
 - No updates. The search for a new Wellness director is underway. The Wellness Festival will be held on May 4th from 10 a.m. to 2 p.m.
 - WSU Bookstore
 - Barnes & Noble will be able to create and sell licensed apparel for fundraising. The deadlines for fall and summer bookstore orders have passed.
 - WSU Staff Council
 - See New Business above
 - Faculty/Staff Appreciation Day
 - No updates

Schedule Reminders

- CSAC/USAC Reception – Tuesday, May 10, 4:00 p.m., E154 Student Union
- Staff Council – Wednesday, May 11, 2:00 – 4:00 p.m., 267 University Hall
- USAC Meeting – Thursday, May 12, 9:00 – 10:30 a.m., 157 Student Union

Adjourn meeting at 10:04 a.m.

Unclassified Staff Advisory Council (USAC)
Meeting Minutes
Thursday, April 14, 2016
157 Student Union
9:00 - 10:30 a.m.

USAC: The purpose of the Unclassified Staff Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president.