

**Wright State Faculty Senate**  
**Executive Committee**  
**MINUTES**  
**November 7, 2016**

- I. Call to Order
- II. Approval of Minutes: The minutes from the Executive Committee and Faculty Senate meetings were approved.
  - A. Executive Committee  
[https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Nov/meeting/EC\\_Minutes\\_2016\\_10\\_Final\\_v2.pdf](https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Nov/meeting/EC_Minutes_2016_10_Final_v2.pdf)
  - B. Faculty Senate  
[https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Oct/meeting/FS\\_Minutes\\_2016\\_10Oct.pdf](https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Oct/meeting/FS_Minutes_2016_10Oct.pdf)
- III. Tobacco Free Policy/Smoking Cessation: Shari Mickey-Boggs, Associate Vice President and Chief Human Resources Officer briefed the committee on the administration's plans to implement the Tobacco Free Policy effective July 2017. Tobacco cessation classes will be offered at Lake and Dayton (Main) campuses starting January 2017. Other resources will be offered through medical insurance plans and community programs.
- IV. Office of Disability Services: Tom Webb, Director of Office of Disability Services briefed the committee on the services provided to students. Concerns were discussed with regards to the reduction of extended service hours (5:00 p.m. – 11:00 p.m.) and compliance regarding services provided to students. Mr. Webb will submit a report to the Executive Committee on compliance with and cost for test proctoring services.

The Office of Disability Services will provide extended hours during finals week and will work with faculty to schedule student exams the day before/after class exams are given.
- V. Confidentiality: The committee discussed the handling of matters that are of confidential nature.
- VI. Presidential Search: The Presidential Profile is now complete and the Presidential Search Committee has begun the Search Phase.
- VII. Votes of Confidence Procedures: The votes of confidence procedures were discussed and moved to the Faculty Senate for further review.
- VIII. International Education Advisory Committee: Executive Committee accepted the Memorandum of Understanding Agreement between Manipal University and Wright State University. The program documentation will be sent to the Undergraduate Curriculum Committee for further review.

- IX. Distance Education: Changes to the Distance Education Policy were discussed and approved to move forward to the Faculty Senate.
- X. Faculty Workload Policy: Quadrennial Review Committee has been charged to update the Faculty Workload Policy.
- XI. Curricular Items: The programs noted below were approved to move to the Faculty Senate.
- A. Deactivation
1. Biological Sciences BS Life Science Education (15419)  
[https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Nov/meeting/15419\\_BIO\\_BioSciLifeSci\\_Ed\\_Deactivate.pdf](https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Nov/meeting/15419_BIO_BioSciLifeSci_Ed_Deactivate.pdf)
  2. Biological Sciences BA Biology Education (15666)  
[https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Nov/meeting/15666\\_BIO\\_BioSciBiologyEd\\_Deactivate.pdf](https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Nov/meeting/15666_BIO_BioSciBiologyEd_Deactivate.pdf)
  3. Public and Social Services Trans Certificate (15698)  
[https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Nov/meeting/15698%20URS\\_Public%26SocialServTrans\\_Deactivate.pdf](https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Nov/meeting/15698%20URS_Public%26SocialServTrans_Deactivate.pdf)
- XII. Faculty Senate Agenda: The Faculty Senate Agenda was approved as written  
[https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Nov/meeting/FS\\_Agenda\\_2017\\_11Nov\\_forEC.pdf](https://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Nov/meeting/FS_Agenda_2017_11Nov_forEC.pdf)
- XIII. Additional Items:
- A. Provost Tom Sudkamp and Compliance Director Kelly Tittle have formed a committee to review the affiliated entities and requested two faculty members to join their team. The Executive committee asked for a list of affiliated entities and clarification on the scope of the review to aid in their selection of appropriate representatives.
- B. The Executive Committee is working with Steve Gabbard, Lecturer and Associate Brand Manger on a design for the university business cards that best represents the institution's current branding and faculty's professional identity.
- XIV. Announcements
- A. 2017-18 Election schedule was presented, a call for nominations for faculty president and vice president will begin January 9; call for nominations for faculty senators will begin February 6.
- XV. Adjourned

Respectfully submitted:  
Cynthia Riley

Next scheduled Executive Committee Meeting: December 5, 2016
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