

Undergraduate Academic Policies Committee
February 19, 2016
Meeting Minutes

Attendees

Gina Oswald, Kim Ringo, Mark Cubberley, Travis Doom, Evan Osborne, Geoff Owens
Amanda Steele-Middleton, Susan Carrafiello, Marian Brainerd, Carl Brun, David Baugham
Guests: Todd Pavlack, Sheri Stover

- I. Minutes of the February 5th meeting were approved with corrections.
- II. The committee was informed that the previously approved CoNH Pre-licensure admission policy was returned to the college by the Executive Committee at the request of the Provost. The policy will be resubmitted to UAPC once college faculty approve further clarifications regarding the costs of the mandated drug testing.
- III. Distance Education Terminology

The committee was joined by Todd Pavlack (CTL) & Sheri Stover (CEHS) from the 2014-15 Taskforce on Distance Education (TDE) to discuss the TDE's recommended distance education course designations. UAPC was informed that the TDE looked at OBR (ODHE), HLC, AAUP, and other institutions to arrive at their recommendations.

After lengthy discussions, the committee tentatively agreed the following table pending further investigations:

UCC approves as "Online"	Fully Online (100% - set meeting times)
	Fully Online (100% - no set meeting times)
	Mostly Online (up to 25% in person)
	Hybrid/Blended [catch-all]
	Dual-Mode [different sections]

Notes:

- "Online" is needed as part of the designation for College of Business accreditation, Veteran benefits, and international student reporting.
- Percentages in the table are based on contact hours.
- David Baugham will present the proposed definitions to Student Government for feedback.
- Kent State definitions (attached)
- Banner
 - The course registration notes can be used to provide students with more detailed information regarding course meeting times, locations, and modes.
 - Distance terminology definitions can be placed on the Banner search form

Hybrid/Blended & Dual Mode

- Dual-Mode
 - Used for IVDL classes
 - Nationally IVDL offerings are decreasing due to site expenses
 - Used at Lake Campus for some lower enrollment courses
 - remnant from the AAUP contract
 - Contract issues can be solved by offering multiple sections
 - Let AAUP adjust to policy at the next contract renewal
- Hybrid/Blended
 - Not required by HLC but may be required by other accreditation bodies
 - Amanda Steele-Middleton will check regarding federal reporting guidelines
- Combination
 - The committee discussed combining Hybrid/Blended & Dual-Mode into a catch-all designation. “Partially Online” was submitted as a potential name for this designation.

IV. Adjourn – the next meeting will be February 26, 2016 at 11:30am in 141 MedSci