

**WRIGHT STATE UNIVERSITY**

**GRADUATE COUNCIL MEETING**

**October 20, 2016**

**I. The meeting was called to order at 2:05 p.m.**

*Voting Members and Alternates present:*

BSoM: Andrew Froehle, Michael Markey, John McAlearney

CEHS: Hannah Chai, Sharon Heilmann

CECS: James Menart, Michael Raymer

CoLA: Jacqueline Bergdahl, Laura Luehrmann, Alpana Sharma

CoNH: Marie Bashaw, Tracy Brewer, Bobbe Gray (alternate, non-voting), Misty Richmond

CoSM: Scott Baird, Lynn Hartzler

RSCoB: Anand Jeyaraj, Zdravka Todorova

SoPP: Gokce Durmusoglu, Janeece Warfield

*Non-Voting Ex-Officio Members present:*

Bill Ayres (chair), Tim Broderick, Linda Caron, Frank Ciarallo, Preston Eberlyn, Erika Gilles (scribe),

Arnab Shaw, Sheila Shellabarger, Jim Tomlin

*Other Attendees:*

Marian Brainerd

**II. Approval of Minutes**

The minutes of the Sept. 22, 2016 meeting were approved as written without comment or correction.

**III. Report of the Associate Dean (R. Ayres)**

Upcoming Events:

- **Graduate Open House:** Thursday, Nov. 3, 5:00-7:00 p.m., in the Apollo Room.
- **Ohio National Guard Scholarship Announcement:** Monday, Oct. 31, 2:00 p.m., in E156 SU.  
Distinguished speakers include Provost Sudkamp, the Ohio Adjutant General Major General Mark Bartman, Ohio Department of Higher Education Chancellor John Carey, State Senator Bob Hackett, and State Representative Rick Perales. All are welcome to attend the event.
- **Spring Semester Graduate Orientation Sessions:**
  - Tuesday, Nov. 29, 5:30-7:00 p.m.
  - Thursday, Dec. 1, 4:30-6:00 p.m.
  - Wednesday, Jan. 4, 3:30-5:00 p.m.

**IV. Committee Reports**

**a. Student Affairs Committee (S. Heilmann)**

No report.

**b. Membership Committee (B. Gray)**

Since the last Graduate Council meeting, a total of ten graduate faculty memberships were approved; eight by the Dean of the Graduate School and two by the Membership Committee.

**c. Policies Committee (S. Baird)**

(1) The Policies Committee discussed revisions to the Graduate School Policies and Procedures Manual in regard to minimum grade requirements for prerequisite courses. The recommended modifications to the two policy sections that were affected (Policy 7.33 for master's programs and Policy 9.223 for doctoral programs) are underlined:

*Policy 7.33: "A grade of 'D' received in a graduate-level course may not be applied toward a graduate degree. Nor may a grade of 'D' in any course, undergraduate- or graduate-level, serve to satisfy a prerequisite for a graduate-level course."*

*Policy 9.223: "The grade of 'C' is a minimum passing grade for graduate credit; however, no more than six semester hours of courses with a grade of 'C' may be applied toward the requirements of a degree program. Also, a grade of a 'C' or better is required in any course, undergraduate- or graduate-level, to satisfy a prerequisite for a course in a PhD program."*

On behalf of the Policies Committee, S. Baird moved to approve the revisions to Graduate Policy 7.33 and Policy 9.223.

Discussion: Prerequisite checks for graduate courses is a manual process which requires a review of a student's transcript. There was a concern that this policy change would add a burden of extra work to departments/programs. This policy revision will not require resubmission of all courses in workflow; the minimum 'C' grade will be the default minimum prerequisite grade in Banner for graduate courses.

R. Ayres called for a vote. The motion passed with one opposing vote. These policy revisions will be forwarded to Provost Sudkamp for his approval.

(2) As requested by the Membership Committee and as charged by the Graduate Council at the last meeting, the Policies Committee reviewed the current graduate faculty membership process in the Graduate Council Manual. On behalf of the Policies Committee, S. Baird moved to approve the following revisions (underlined) to Graduate Council Manual Policy 2.41:

*A. The appropriate department chair, program director, or Department or Program Faculty Committee completes the Graduate Faculty Nomination Form and forwards to college/school dean. The form must be accompanied by a letter explaining the anticipated duties in graduate instruction of the faculty member being nominated (advising thesis/dissertation students, teaching graduate courses, etc.) and why the department feels that this individual is qualified to perform these duties.*

*B. The graduate studies committee of the College or School reviews the nomination and forwards the form and accompanying letter with the committee's recommendation ~~and statement by the dean, department chair, or program director if appropriate,~~ to the Graduate School.*

Discussion: It was noted that the graduate faculty nomination process in the Faculty Handbook does not match the Graduate Council Manual; the Faculty Handbook should be amended to match the Graduate Council policy and process. Concern was also expressed about the necessity of the letter. Membership Committee members explained how useful the letter is at addressing the department/program's reasons for recommending the candidate (qualifications, potential, experience is an appropriate fit for course content, etc.).

R. Ayres called for a vote. The motion passed with one opposing vote. This policy revision will be forwarded to Provost Sudkamp for his approval.

**d. Curriculum Committee A (M. Bashaw)**

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the following new course requests: BIO 7880, EE 7490, EE 7490L, PSY 5830, PSY 6270, and PSY 8270. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the following course modifications: EE 7010, EE 7900, EGR 7010, and NUR 7732. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the program of study for a new concentration in the Master of Public Health Program: Population Health and to approve the program of study modification for the M.S. Nursing: Neonatal Nurse Practitioner program. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

**e. Curriculum Committee B (A. Jeyaraj)**

On behalf of the Curriculum Committee B, A. Jeyaraj moved to approve the following new course requests: CNL 9601, CNL 9602, MKT 7050, PLS 6910, SPN 6110, SPN 6120, and SPN 6130. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee B, A. Jeyaraj moved to approve the following course modifications: SW 7170, SW 7230, SW 7240, and SW 7610. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

**V. Graduate Student Assembly (P. Eberlyn)**

The application period is open for the Original Work and Professional Development grants. The deadline for graduate students to submit applications is Friday, Oct. 28.

The GSA would like to have two Graduate Council faculty representatives on the grant review committee. The Graduate School will send an email with more information early next week; please consider volunteering.

The GSA hosted two workshops earlier this month on the topic of research resources at Wright State. Just like the Welcome Event, the workshops were attended but not well attended. The GSA thanked the University Library for being the guest speakers at the workshops.

**VI. Old Business – None.**

**VII. New Business – None.**

**VII. Discussion/Announcements – None.**

**IX. The meeting was adjourned at 2:55 p.m.**

Future Graduate Council meetings:

Nov. 17, 2016, 2 p.m., E156 SU

Feb. 9, 2017, 2 p.m., E156 SU

March 16, 2017, 2 p.m., E156 SU

April 13, 2017, 2 p.m., E156 SU