

CLASSIFIED STAFF ADVISORY COUNCIL

Minutes

Tuesday, March 21, 2017

182 Millett Hall

Attending: Carol Alexander, Ron Applegate, Connie Bajek, Dawn Banker, Lori Cope, Cathy Dalton, Tom Fortener, Ryan Fullenkamp, Julie Greenup, Jane Koester, Greg Patterson, Suzanne Semones, Sharon Wik

Absent: Mina Lundy

- I. Approve February 21, 2017 minutes – motioned by S. Wik, 2nd by C. Alexander, passed, on 3/20/17 by email.

- II. Old Business
 - a. Staff Council Notes:
 - i. Bullying policy committee members – D. Banker (CSAC), Dr. Berberich (Assoc. Provost), Lindsay Wight, (Office of Equity & Inclusion), L. Milhouse (Human Resources). Using University of Wisconsin’s bullying policy as template. Includes a table specifying who to take complaints to, depending on the employment status of individuals involved, including faculty, staff, and students. This policy will be enforced.
 - ii. Board of Trustees
 1. Looking at \$31 million remediation effort, reserves depleted to \$0 by end of FY 2017. Liquidation of investments taking place. Tom Sudkamp (Provost), and Jeff Ulliman (V.P. and CFO) to present budget remediation plan, which resulted in a directive to division and college heads to present plans for eliminating duplicative services/functions, and to submit FY 2018 budgets showing 5% and 15% cuts.
 2. Members of Staff Council were invited to a Leadership Meeting on Friday, 3/17/2017, convened by trustees Michael Bridges (Chair) and Doug Fecher (Vice Chair). The message was that all leadership was responsible for the current financial crisis, and that all needed to work together to resolve the crisis. (Staff Council politely declined responsibility, and was answered with “fair enough”.) The hiring of Interim President Curtis McCray was announced. An eight person advisory committee to the Interim President was announced. CSAC and USAC will each provide one member to serve on the committee. D. Banker was chosen by officers of CSAC as our representative, as first meeting of committee was scheduled for Monday, March 20, 2017.

3. New University Policy #8215, Notice of Involuntary Separation for Unclassified staff, effective 4/3/17, was announced, and reduces "notification" time to one half of the preceding policy.
4. Staff Council received document showing one year of bonus payouts made by the University to employees, in partial fulfillment of a FOIA (Freedom of Information Act) request by Staff Council for five years of data. Document is attached.

- b. Committee Reports - none
- c. CSAC Election Update – C. Dalton, C. Bajek, and C. Alexander agreed to help S. Semones with phone calls to nominated individuals.
- d. J. Greenup, chair of the Fundraising Committee, is stepping down from CSAC at the end of her term this year. J. Koester has agreed to take over as the Fundraising Committee chair, which includes directing the sale of WSU throws (coverlets/blankets) and overseeing the classified staff socials. Thank you Julie for your many years of service, and thank you Jane for stepping up!

III. New Business

- a) Board of Trustees committee meeting minutes at: [Board of Trustees Meetings](#)
- b) E. Depp has left the University. A motion was made by C. Dalton that his vacancy remain unfilled until the upcoming CSAC election, 2nd by D. Banker, motion passed.
- c) Staff Development – Classified Staff socials (Pizza Party, funded by foundation funds) to be suspended, due to the University's financial situation.
- d) Open Discussion
 - a. D. Banker gave update on Interim President McCray's advisory committee. It will be meeting every Monday for 90 minutes until June 30th. The focus will be on budget and enrollment.
 - b. Staff Memorial Scholarship – D. Banker, A. Spencer, A. Peterson, S. Semones starting independent committee to form a new staff scholarship, funding it with giant yard sale/swap meet with food trucks and vendors on campus in September. Will also be listed on CSIC. In development stage.

IV. Adjournment: Motioned by R. Applegate, 2nd by R. Fullenkamp. Approved.

Minutes submitted by: Suzanne Semones