

UNCLASSIFIED STAFF ADVISORY COUNCIL MEETING SUMMARY

Thursday, November 15, 2018, 9:00 – 10:30 a.m.

157 Student Union (Atlantis Room)

- I. In attendance
 - a. Voting Members: Adam Horseman, Ryan Black, Katie Halberg, Maureen Barry, Gina Keucher, Petey Peterson, Jennifer Attenweiler, Lindsay Wight, Vickie Slone, Mandy Karper, Bryan Martin
 - b. Non-voting Members and guests: Amanda Spencer, Jerry Hensley

- II. Call meeting to order 9:05 a.m.

- III. Approval of minutes from October 18, 2018. Approved and posted.

- IV. Guest speaker: Greg Sample, Chief Operations Officer and CEO Double Bowler Properties
 - a. Greg oversees Facilities Management & Services, which consists of the following departments: Design & Construction, Environmental Health & Safety, Physical Plant, Casualty Prevention, Custodial, Utilities, Grounds, Transportation, Parking, Customer Care (Work Control), Nutter Center, Bookstore, Hospitality (Food Service), Mail Center, Printing Services, Shipping & Receiving, Mini University
 - i. Please inform Greg about areas that need attention when you notice them. Staff are unable to attend to everything every day. If we were to divide the campus square footage among the number of custodial staff, each staff person would be responsible for cleaning 37,000 square feet (assuming all custodial staff report for work each day).
 - ii. In 2015, the Budget for Facility Operations was \$28.2 million and there were 263 employees. Today, the budget is \$22.5 million and there are 190 employees. \$50 million in deferred maintenance. While deferred maintenance is not unique to WSU, the number is large for a campus our size.
 - b. Double Bowler (DB) is similar in legal structure to WSU Foundation, established as 501(c)(3) by special counsel assigned by Ohio Attorney General's office. Ohio State developed this model in 1995, bought property on High Street. UT, BGSU, Akron and UC all have similar organizations.
 - i. Governance of Double Bowler: 3 Board of Trustee members, Walt Branson, CFO (vacant currently), Greg Sample. Professional service support for legal counsel, accounting/financial, independent auditor from community entities.
 - ii. DB owns two residential lots on Grimes Street near the Duke Ellis Center (purchased with plans to convert to parking lot), Calamityville (NCOMR) in Fairborn, 38 acres beside Lake Campus, and South Campus (former WPCU building, along with 3 buildings around the WSU Foundation Bldg - area is now Vishal Soin Innovation Park). The original goal in 2013-2014 was to expand footprint closer to I-675 for more exposure and recognition in accordance with plans for University expansion.
 - iii. Cities of Beavercreek & Fairborn Colonel Glenn Improvements Plan. Received funds from state and federal government. In partnership with WSU, there were plans to tie "South Campus" to main campus. Project has been modified and is still moving forward although without direct financial support from WSU. The WPCU building has always been envisioned as Welcome Center for University.

- iv. WSU is attempting to eliminate all unnecessary off campus locations in an effort to gain program efficiencies and eliminate expense.
- V. Ongoing Business
 - a. UDAC follow-up: No changes at this time.
- VI. New Business
 - a. Staff Council survey results. Staff Council was very pleased with the response to our survey about events and opportunities to encourage networking among staff on campus. Please let Adam (adam.horseman@wright.edu) or Maureen (maureen.barry@wright.edu) know if you're interested in helping plan any of the events.
- VII. USAC Subcommittee Updates
 - a. Bylaws and Charter:
 - i. USAC members suggested that we change the membership section of the bylaws to reflect that USAC shall consist of a minimum of 12 members. This change will allow for more flexibility if current USAC members nearing the end of their three-year term would like to run for office.
 - b. Community Service/We Serve U:
 - i. Once again Cards for Kids was a great success. We had about 50 volunteers attend who made about 70 beautiful cards for the patients at Dayton Children's Hospital.
 - ii. Raidersgiving is scheduled for 11/22 (Thanksgiving day) from noon - 2 p.m. Anyone who would like to volunteer should contact Sommer Todd.
 - iii. We Serve U will once again be hosting the Christmas for Kids, holiday drive. An e-mail was (or is going to very soon) be sent out today. There are two ways to participate:
 - 1. We are working directly with Greene Co. Children's Services for the adopt-a-family drive. Family lists can be found on the We Serve U website. Anyone who wants to adopt a family should e-mail weserveu@wright.edu.
 - 2. We are working with the Intra-Fraternity Council and Toys for Tots, for the toy drive. Donation bins will be placed in the Student Union - Student Activities Office; Bookstore; Veteran's Center (Allyn Hall) and Library
 - c. Compensation, Benefits, and Equity: did not meet.
 - i. Concerns raised about hiring new employees at a higher rate and not compensating existing employees as such.
 - ii. Request for USAC Officer to serve on this committee.
 - d. Nominations/Elections: will meet in the spring for the next round of elections.
- VIII. University Committee Updates
 - a. Athletic Council: did not meet.
 - b. Dining/Hospitality Services: no updates.
 - c. Ohio Staff Council of Higher Education, OSCE. Sick leave banks have been approved by the State. Bowling Green intends to implement.
 - d. Staff Appreciation Day: did not meet.
 - e. Staff Development Day: did not meet.
 - f. Total Compensation: did not meet.
 - g. University Diversity Advisory Council (UDAC): did not meet.
 - h. WSU Bookstore: Big push to encourage faculty to adopt Open Educational Resources, including a system to help identify options for Inclusive access courseware and OERs. Bookstore hopes to work with CTL to further these discussions in order to save students money.
 - i. WSU Staff Council

- i. Walt Branson and Shari Mickey-Boggs updated us about status of negotiations. Faculty rejected the fact-finder report. Administration and University will communicate plans if the union provides a 10-day strike notice.
- ii. Staff cannot sympathy strike; that is a fireable offense.

IX. Inactive Committees

- a. Communications and Marketing
- b. Academic Reorganization
- c. Parking Services
- d. Sustainability
- e. Wellness and Recreation

X. Schedule Reminders

- a. Staff Council meets Thursday, December 13, 2018, 9 a.m. – 11 a.m. in 267 University Hall
- b. Staff Council Talk Back Lunch will take place Wednesday, November 28, 2018, 11:30 a.m. – 1 p.m. in the Rathskeller (008 SU)
- c. USAC meets Thursday, December 20, 2018, 9:00 a.m. – 10:30 a.m. in the Atlantis Room (157 SU)

XI. Adjourn meeting 10:45 a.m.

Unclassified Staff Advisory Council (USAC): The purpose of the Unclassified Staff Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president