

**Graduate Curriculum Committee  
Minutes 9/17/2018**

Invitees

Members Present:

Jim Hamister, RSCOB  
Mindy McNutt (Chair), CEHS  
Mill Miller, COSM  
John Pietta, BSOM  
T.K. Prasad, CECS  
Misty Richmond, CONH  
Michelle Vaughn, SOPP

Members not in attendance:

Chigon Kim, COLA

Guests present:

Barry Milligan, School of Graduate Studies  
Erika Gilles, School of Graduate Studies  
Amanda Steele-Middleton, Registrar  
Cynthia Riley, Faculty Senate

- I. Call to Order – M. McNutt called the first meeting of the Graduate Curriculum Committee (GCC) to order
- II. Welcome and Introductions – Committee members and guests introduced themselves
- III. Approval of Minutes (N/A this meeting) – since this is the first meeting of the GCC, there were no minutes to approve.
- IV. Committee Charge from Faculty Senate – M. McNutt distributed a copy of the official charge to the committee from Faculty Senate.
- V. Subcommittee Assignments – M. McNutt distributed a list of all members and their committee assignments. These are a reflection of the Curriculum A & B assignments that were utilized under the Graduate Council model.
- VI. Vice Chair Selection – discussion ensued, but no decision was made.
- VII. Policy 4160 – M. McNutt distributed a copy of the Online Course Terminology that was sent to her by Faculty Senate Chair Doom. This policy was apparently approved in 2016, however, was never posted

with official curriculum policies. It has now been posted and these classifications for course types should be used.

- VIII. Work Groups (Committees A and B) – time was given for subcommittees to work on reviewing curriculum items. Further time was needed to review Curriculum A items. Misty Richmond volunteered to convene Committee A. Because time ran short, all curriculum items will need to be voted on at the next meeting.
- IX. Proposed Semester Calendar/Meeting Times – it was decided that a Doodle Poll would be used to schedule the next meeting.
- x. Other – No other business was conducted.

Respectfully Submitted,

*Mindy S. McNutt*