

CSAC Meeting Minutes for March 20, 2019

Attendance notes: Becca Webb attended via phone conference, Shelley Gravenstine arrived at 9:27

- I. Approval of Minutes**
 - a. January – Carly motioned to approve, Lori seconded, All approved
 - b. February – Tom motioned to approve, Francesca seconded, All approved
- II. Students First Fund Update**
 - a. The Foundation received 41 applications totaling over \$200,000 in grant fund requests
 - b. Applications are being screened and then will be submitted to the selection committee
 - c. \$50K available to award in this first year
- III. Staff Council Notes**
 - a. Sylvia Brockman, guest speaker
 - i. Benefit Aggregation Committee
 - 1. All 14 public, 4-year universities in Ohio plus some other Higher Ed institutions
 - 2. Negotiate one bulk service contract for Life Insurance/ Short and Long term Disability as well as Dental, but the individual schools set their own pricing
 - a. Both contracts are up for renewal this year
 - ii. Anthem Pharmacy changes
 - 1. Form letters going out regarding changes
 - iii. Spouse surcharge on Health Insurance
 - 1. Changes are up for discussion hopefully during the insurance planning meetings
 - b. Campus beautification project
 - i. A plan is formalized
 - ii. Official announcement with details is forthcoming
- IV. Committee Reports**
 - a. Staff Development
 - i. The faculty strike held up the planning timeline
 - ii. Funding will go towards providing lunch, door prizes, and other perks
 - iii. Session topics are being selected based on staff survey results
 - b. Dining Services
 - i. Students feel that detailed allergy and nutrition info is lacking or difficult to find for foods on campus
 - c. Staff Unification
 - i. Survey on hold until Staff Senate Proposal is presented to Leadership
 - d. OSCHE meeting
 - i. Dewine’s administration appears to be focused on K-12 education, not Higher Ed
 - ii. Bowling Green has initiated a leave time sharing program for their staff
 - e. CSAC Officer Elections

- i. We are seeking nominees for Chair-Elect
- ii. Please email Connie your nominations (or if you are volunteering to be nominated) by April 5th

V. New Business

a. Talk Back Lunch

- i. Next lunch scheduled for March 27
- ii. No follow-up from Dr. Doom after he missed the last lunch

b. Shared Governance

- i. The Staff Senate proposal is part of a grander vision for a University Council where Student Govt., Faculty Senate, Staff Senate, and the University Administration all meet
- ii. Answering questions from last CSAC meeting
 1. There should be an equal split of hourly and salaried staff with Shared Governance, rather than classified and unclassified.
 - a. Yes, 10 Unclass., 10 Class. In new draft
 2. There should not be an un-even number of representatives, but a re-discuss if there is a split vote, rather than a tie-breaker.
 - a. Yes, even number on senators in new draft
 3. It feels like there is not enough people on the committee because of all of the sub-committee jobs, etc. There is also not a good representation of staff, especially if the executives hold their own separate meetings (and the executive board is 10 out of the 12 people).
 - a. New draft specifies 20 total senators, split 10 and 10
 - b. Regular staff can participate on Senate committees, not just Senators
 4. Suggest equal representation between academic units and non-academic units and therein, rather than from each budget center.
 - a. For now, membership is being divided as 10 classified, 10 unclassified and not getting more specific than that due to difficulty with managing and guaranteeing representation from different university areas
 5. “Budget center” definition change suggested.
 - a. Moot point as this language has been eliminated from the current draft.
 6. Remove the “serving removal” portion with budget center changes?
 - a. Moot point as this language has been eliminated from the current draft
 7. Perhaps a talk-back lunch about Shared Governance would be helpful, alongside a comment box because constituents may not be truly represented and we are advisory councils that need to represent everyone.
 - a. CSAC will send an email to all classified staff
 - i. Body of the email will contain the Staff Senate purpose, mission, and a summary of the proposal

- ii. The Staff Senate by-laws will be attached to the email
- iii. Timeline for Next Steps
 1. Please email your comments on the Staff Senate by-laws to Connie by April 1
 - a. Connie will collect our feedback and share it with USAC
 2. April 9 – Staff council meeting. We will discuss CSAC’s recommendations and edit the final draft of the Staff Senate proposal/by-laws
 - a. After Staff Council meeting – CSAC will send email to all classified staff and request comments/feedback
 3. April 9 thru 12 – comment period for classified staff on CSAC website for the Staff Senate proposal
 - a. Becca will send all comments to CSAC membership before the next CSAC meeting
 4. April 16 – CSAC meeting, review comments from website
 - a. Combined meeting with USAC? We will suggest at next Staff Council meeting (April 9)

VI. **Adjournment** – 11am. Cathy motioned to adjourn, Shelley seconded motion, All approve

Submitted by Carly Porter