

Wright State University
FY2021 Contracts and Expenditures
October 1, 2020 through October 31, 2020

\$500,000 and Above (Full Board Approval Required)	
Contract Information	Description of Services
<p>Vendor: Brown Enterprise/Staples Committed Contract Period: 1/1/2021 – 12/31/2025 Approval Amount: \$1,000,000.00 Current Annual Amount: \$210,000.00 Contract Options: (2) - 1 year options Last Bid Date: 2020 WSU Point of Contact: Matt Grushon, Director University Procurement</p>	<p>Wright State University (WSU), as a member of the Inter-University Council Purchasing Group of Ohio (IUCPG), participated in the Request for Proposal (RFP) process for office supplies in anticipation of the contract with Office Depot expiring. The result of the bid reviews was a selection of Staples and Brown Enterprises as the supply team for fulfillment of the university's office supply needs. These services will be provided to WSU users via the WrightBuy e-procurement system in the same manner as they currently use Office Depot. Please note that this is one of the six items of the Governor's Affordability and Efficiency Report for all the Universities to work together for better pricing.</p>