

5120.4 Tuition Remission

Students under an assistantship agreement are eligible to be awarded tuition remission for all instructional fees (not including laboratory or other program fees) up to a maximum number of credit hours specified in the assistantship agreement.

Tuition remissions are not authorized for audited courses. Tuition remissions are not authorized for undergraduate courses. Students who had assistantship agreements for the preceding academic year (Fall through Spring) may be authorized, contingent upon availability of funds, a Summer Term tuition remission with no service required during the Summer Term. Students who have completed their graduate degree program of study are not authorized a Summer Term tuition remission. Graduate assistants not completing the terms of their assistantship agreements in a given academic term may be required to reimburse the university for part or all of the tuition that was remitted. In addition, a graduate assistant dropping a course(s) after the refund date, without permission of the department/program and the College of Graduate Programs and Honors Studies, is subject to reimbursing the University for the fees that were remitted for the dropped course(s).

Each assistantship agreement shall specify a maximum number of credit hours covered by tuition remission. [The maximum credit hours should be 6 or higher unless the student meets the criteria defined in 5120.5 (a) or (b).] If an agreement fails to specify a maximum number of credit hours, then the agreement will cover only the minimum number of credit hours required for full-time graduate student status.

Funds for all tuition remissions will be contained within the sponsoring college/school budget or an externally or separately funded account. Tuition will be applied electronically once the student is registered. The tuition covered by tuition remission shall be clearly noted in student billing statements.

Graduate assistants who register for credit hours beyond the maximum number indicated as eligible for tuition remission in their contract shall be charged the tuition applicable to their residency status for each credit hour beyond the maximum number covered by the assistantship agreement.

5120.5 Requirements for Satisfactory Progress

Graduate assistants (GAs), graduate teaching assistants (GTAs), and graduate research assistants (GRAs) must perform satisfactorily in both degree requirements and their assistantship duties. Satisfactory progress toward a degree means at least the following:

- Full-time registration status (at least six semester hours) for students who have six or more hours of remaining course work;

- Registration for the specific hours indicated on an approved program of study for students who either
 - a) have fewer than six hours of remaining course work to complete or
 - b) have completed all course requirements and are completing remaining degree requirements;
- A cumulative grade point average of at least 3.0;
- Adherence to an approved program of study and fulfilment of other academic requirements as determined by the program.

However, individual departments and/or programs may establish a higher minimum. Failure to meet these standards, or failure to perform satisfactorily as a graduate assistant, will be grounds for cancellation of the assistantship agreement.

Full-time assistants normally devote a minimum of 20 hours per week to assistantship duties (for the purpose of assistantships, an assignment of twenty hours of duties per week is considered a full-time appointment). The supervising unit should specify any other conditions including specific duties, hours during which those duties should be performed, expectations between academic terms, and the individual supervisor to whom the assistant will report. Such conditions should be stated in writing within the Graduate Student Assistantship Agreement.