

Executive Committee & Admin Minutes

March 13, 2025

9:00-10:30

UH 267

Meeting link:

<https://wright.webex.com/meet/seth.gordon>

I. New Business

1. Leadership Updates
 - Dayton Children's Hospital enhanced affiliation agreement; means more opportunities to work together towards new initiatives
 - Employee Hardship Fund is out of money; will be part of upcoming fundraising campaign
 - Mental Health First Aid Training is ongoing; original format plus an alternative is now available (as well as for students) for those that cannot do the full day option
 - Strategic Plan process has started; listening sessions email sent out 3/13/2025
 - Student employee managers/supervisors - email sent to address anomaly in payroll schedule at end of Spring 2025 – refer to email sent for more information; departments asked to limit it to essential student employees
 1. Summer rehire process email to be sent out and handled separately
 - Campus Scholarship and Innovation campaign starting next week
2. April – prep for Dr. Sue Edwards
 - Questions to be submitted
 - Staff senate retreat – asking for lunch sponsorship in June
3. Staff Symposium – being postponed to Spring 2026
4. Student Success Champions – event not being held for 2025
5. Wright State SWAG Swap event – tent. March 29, to be planned

II. Old Business

1. Remote work / back to in-person policy review update – Courtney following up independently
2. People Admin – updates about plans and changes
 - On target; selecting trial offices to work with first
3. New Timesheet updates
 - Supervisory training has been rolled out and starting presentations
 - New timesheets and leave reports trainings still yet to start
4. Trainings tracking
 - Being built into budget for next year
5. Staff/Faculty Appreciation Event
 - Employee apparel information to be sent out soon

- Basketball tickets for employees was from Athletics

III. Executive Committee

1. Speakers for Year:
 - March in-person: Enrollment Management Speakers; SU019 booked
 - Jen McCamis (10 min)
 - First-Time Application and Admit Trends
 - Green & Gold Admitted Student Days
 - Orientation Dates
 - Hideo Tsuchida (10 minutes)
 - Transfer Numbers
 - New Active Duty Scholarship
 - Kim Gilliam (10 minutes)
 - Opening of New Career Space
 - Coming Fall 2025: Career Lab & Peer Career Coaches
 - May meeting – 2nd presentation by Heath and Courtney about Orientation and Welcome Weeks
 1. Debra running May meeting in Seth's absence
2. Proposed Staff Senate budget increase, progress?
 - Received and being reviewed in April 2025
3. Staff Symposium
 - Discuss timing/primary focus at retreat, Spring 2026 proposed
 1. "Belonging" as suggested theme
 - Additional gathering opportunity May 29, Cornhole and Hotdogs at the VMC/Champions Garden; Wright State SWAG Swap (Millet Hall)
4. Staff Senate Retreat
 - Tent. Date June 5, 12p-4p, possibly SC205
 - Reaching out to president's office to provide lunch
 - Create sign up survey including lunch selections
 - Topics / Discussion?
 - Propose adding Faculty Senate and SGA rep appointed positions
5. Starting to prepare for elections
 - Include information about positions in nominations email
 - Review timeline
6. From Student Government meeting
 - Foundation Student Trustee positions – if there are interested students, contact Eric
 - Students planning a sit-in March 26 in bathrooms
 - Elections coming up
 - Transition documents being collected
 - Free Menstrual products petition, asking for staff/faculty support, too
 - International students requesting more vending in library
 - Project Blackbird reminder

- HOOPLA event reminder
- 7. "Say Hello" campaign, Inclusive Excellence; event kick off March 31, events all week

IV. Schedule Reminders

1. Staff Senate EC Meeting	Mar 13	9:00am
2. Staff Senate Meeting In-Person (SU 019)	Mar 20	9:00am
3. Staff Senate Talkback (SU 010)	Mar 27	12p-1p
4. Staff Senate EC Meeting	Apr 3	9:00am
5. Staff Senate EC Meeting	Apr 10	9:00am
6. Staff Senate Meeting (virtual)	Apr 17	9:00am
7. Staff Senate Talkback (SU 010)	Apr 24	12p-1p