

Suggested Updates

GAPC is recommending that Policy 5240 be eliminated and that the content be merged into Policy 3405 as the only difference between the two policies is the note regarding graduate assistants. See edits below.

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Auditing Classes

Policy Number

3405

Executive Responsibility

[Provost](#)

[Faculty Senate](#)

[Dean of the College of Graduate Programs and Honors Studies \(is this name changing?\)](#)

[Graduate Council](#)

Functional Responsibility

[Registrar](#)

[College of Graduate Programs and Honors Studies \(is this name changing?\)](#)

3405.1 Policy Statement

The following policy applies to both undergraduate and graduate students. If class space permits, a student may audit a course for no grade and no credit. Regular enrollment, tuition, and course fees are required. Written approval from the instructor is required before enrolling. Students may not "sit-in" on classes without being formally enrolled. Acceptable performance, attitude and attendance as determined by the instructor in charge are expected. The amount of participation required of auditing students is left to the discretion of the instructor, but cannot exceed that required of a regular student. Courses taken as audit must be so designated by the final date for a 100% refund for the course as announced in the official academic calendar. Audited classes do not

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fulfill requirements for load consideration, nor do they count as part of a student's enrollment status for receiving federal, state, or institutional financial aid, or VA educational benefits. Courses taken as audit will not fulfill academic program requirements (degree/major/minor/general education/certificate/microcredential), and are noted on the transcript with a grade of L (no credit). Students may audit a course for which they have already earned credit. Students may also audit a course and later take the course for credit. Graduate assistants (GTAs, GAs, GRAs) and Graduate Scholars may not include audited courses as part of the eight quarter hour or six semester hour graduate credit minimum course load. Tuition remissions are not granted for audited courses.

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